

Public Document Pack

NOTICE OF MEETING

CABINET

will meet on

THURSDAY, 29TH JUNE, 2017

At 6.30 pm

in the

MAIN HALL, RIVERSIDE PRIMARY SCHOOL, COOKHAM ROAD, MAIDENHEAD,

TO: MEMBERS OF CABINET

COUNCILLORS SIMON DUDLEY, (CHAIRMAN)
DAVID COPPINGER, (ADULT SERVICES & HEALTH INCLUDING SUSTAINABILITY)
(VICE-CHAIRMAN)
PHILLIP BICKNELL, (HIGHWAYS AND TRANSPORT)
CARWYN COX, (ENVIRONMENTAL SERVICES INCLUDING PARKING)
DEREK WILSON, (PLANNING)
NATASHA AIREY, (CHILDREN'S SERVICES)
MJ SAUNDERS, (FINANCE)
SAMANTHA RAYNER, (CULTURE & COMMUNITIES, INCLUDING RESIDENT AND
BUSINESS SERVICES)
JACK RANKIN, (ECONOMIC DEVELOPMENT, PROPERTY & DEPUTY FINANCE)
DAVID EVANS, (MAIDENHEAD REGENERATION AND MAIDENHEAD)

PRINCIPAL MEMBERS ALSO ATTENDING: COUNCILLORS CHRISTINE BATESON
(NEIGHBOURHOOD PLANNING AND ASCOT & SUNNINGS), LISA TARGOWSKA (HR, LEGAL &
IT), STUART CARROLL (PUBLIC HEALTH AND COMMUNICATIONS) AND DAVID HILTON
(ASCOT REGENERATION)

DEPUTY LEAD MEMBERS: Councillors Ross McWilliams (Policy & Affordable Housing), Malcolm
Alexander (Streetcare and Windsor & Eton), Hari Sharma (Bus Champion), Marius Gilmore
(Manifesto Delivery), Mike Airey (Planning Performance), John Bowden (Aviation and Heathrow
Airport), Phillip Love (Maidenhead Regeneration and Maidenhead)

Karen Shepherd - Democratic Services Manager - Issued: Wednesday, 21 June 2017

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's
web site at www.rbwm.gov.uk or contact the Panel Administrator **Karen Shepherd** 01628 796529

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7. LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

To consider passing the following resolution:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 8 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"

PART II

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
8.	<p data-bbox="261 443 408 477"><u>MINUTES</u></p> <p data-bbox="261 517 1222 551">To consider the Part II minutes of the meeting held on 30 May 2017</p> <p data-bbox="261 591 1283 660">To consider the Part II minutes of the meeting of Cabinet sitting as Trustees of the Kidwells Trust held on 30 May 2017</p> <p data-bbox="261 701 1283 806">To note the Part II minutes of the meeting of the Cabinet Local Authority Governors Appointments Sub Committee held on 30 May 2017</p> <p data-bbox="261 846 1267 916"><i>(Not for publication by virtue of Paragraph 1, 2, 3, 4, 5, 6, 7 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></p> <p data-bbox="261 996 1243 1059">Details of representations received on reports listed above for discussion in the Private Meeting:</p> <p data-bbox="261 1099 451 1126">None received</p>	81 - 86

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MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in discussion or vote at a meeting.** The term 'discussion' means a discussion by the members of meeting. In order to avoid any accusations of taking part in the discussion or vote, Members should move to the public area or leave the room once they have made any representations. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: 'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: 'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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Agenda Item 3

CABINET

TUESDAY, 30 MAY 2017

PRESENT: Councillors Simon Dudley (Chairman), David Coppinger (Vice-Chairman), Natasha Airey, Phillip Bicknell, Carwyn Cox, David Evans, Samantha Rayner, and Derek Wilson

Principal Members also in attendance: Councillors Christine Bateson, David Hilton and Lisa Targowska.

Deputy Lead Members also in attendance: Councillor Ross McWilliams

Also in attendance: Councillor Lynne Jones

Officers: Rob Stubbs, Alison Alexander, Louisa Dean, Russell O'Keefe, David Scott, Karen Shepherd, Anna Robinson and Kevin McDaniel

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Carroll, Rankin and Saunders.

On behalf of the Cabinet, the Chairman sent Councillor Rankin, who was currently contesting the Ashton-under-Lyne Parliamentary seat, his best wishes, and also to all Parliamentary contestants irrespective of their political allegiances.

DECLARATIONS OF INTEREST

Councillor S. Rayner declared a Disclosable Pecuniary Interest in the item 'Joint Central and Eastern Berkshire Waste and Minerals Plan – Issues and Options Consultation' as it could affect some of her land holdings . She left the room for the duration of the discussion and voting on the item.

MINUTES

RESOLVED UNANIMOUSLY: That:

- i) **The Part I minutes of the meeting held on 27 April 2017 be approved, subject to the following amendments:**
 - **p.10 to read: The Lead Member for Children's Services apologised to Mr Hill that the question had not been answered at the Children's Overview and Scrutiny Panel the week before *as had been promised by the Chairman of the Culture and Communities Overview and Scrutiny Panel.***
 - **p.10-11 to read: She had to attend lots of meetings but also got to meet lots of people *in* the community and could see that a tangible difference was made to people's lives, particularly those who were too young to vote.**
- ii) **The Part I minutes of the meeting of the Cabinet Regeneration Sub Committee held on 2 May 2017 be noted**

iii) The Part I minutes of the meeting of the Cabinet Prioritisation Sub Committee held on 17 May 2017 be noted

APPOINTMENTS

The Chairman congratulated Councillor D. Evans who had now become a full member of Cabinet, and Councillor Hilton who was now a Principal Member. Two new Deputy Lead Members had also been appointed: Councillor Love (Maidenhead and Maidenhead Regeneration) and Councillor Bowden (Aviation and Heathrow Airport).

FORWARD PLAN

Cabinet considered the contents of the Forward Plan for the next four months and noted the changes that had been made to the plan since the last meeting. In addition it was noted that:

- The item 'Delivering Differently, Communities Directorate – Civil Enforcement Services' would be deferred from June to July 2017.
- The item 'Telephony Options' would be renamed 'CSC – Telephony Options' and brought forward from September to August 2017.

CABINET MEMBERS' REPORTS

A) COUNCIL PERFORMANCE MANAGEMENT FRAMEWORK QUARTER 4

Members considered the latest performance monitoring report.

The Deputy Lead Member explained that 73% of indicators were on target, however there were a number that were off target which would be discussed. A supplementary note had been issued to highlight that, as identified at the Corporate Services Overview and Scrutiny Panel, three targets given the amber RAG status in the report were in fact off target. The Chairman thanked Councillor Jones for highlighting this at the Panel meeting.

Lead Members were then invited to provide commentary on those indicators that were off target.

The Lead Member for Children's Services explained that indicators ACH12a and b were off target as no new data was yet available. Plans were in place to narrow the attainment gap however there would be no update until the new data was available later in the year once the national academic data has been validated.

In relation to indicators ACH19 and ACH20, the Lead Member for Adult Services and Health highlighted that in 2016 Councillor Carroll had set up a Task and Finish Group with other councillors and outside agencies to look at the best way of providing smoking and drug and alcohol services. The group had put forward a number of recommendations, which had been followed by a tender process. The new service had been launched the previous week alongside representatives of the police, the Clinical Commissioning Groups and other interested parties. He believed the new service would lift the level of the whole service.

The Lead Member for Children's Services commented in relation to indicator ACH48 that the borough highly valued its foster carers. Currently 13 of 48 carers could not be

utilised, for a number of factors including health issues, moving house, and taking a break after a long-term placement. Two carers were working with the young people to transfer to provide long-term placements which were in the children's best interest. Four carers provided respite care only. Dialogue was underway with all carers to equip and help them; the situation was being monitored.

The Lead Member for Culture and Community Services explained that in her new role she would be working closely with Councillor McWilliams in relation to two indicators in particular: OCS69 and OCS60. In relation to complaints, she would be looking to drill down to the detail and find ways of addressing the issue.

Councillor Jones arrived at 7.45pm.

In relation to OCS63a and b, the Lead Member explained that the measure had originally excluded calls abandoned, despite Member concerns. The Chairman apologised to Councillor Mrs Jones who had been criticised when she had raised the issue at the Council meeting earlier in the year. The data had masked the fact that residents were waiting too long and abandoned calls; in the last month 7000 calls had been abandoned. A briefing note had been circulated to identify corrective actions. The Lead Member explained that there were a number of short, medium and long term actions proposed. In the short term, Cabinet was requested to authorise expenditure of £58,000 from the Development Fund to employ six extra staff, who were already trained, to answer calls. A further four agency staff who would require two weeks training would be recruited. At the moment there were four permanent staff and a number of agency staff in the team, which had a high level of turnover.

The Lead Member explained that take up of the digital channel had not been as high as expected. By the end of June 2017 all calls relating to highways, which were high in volume, would be transferred to Volker for a response. By July calls relating to licensing and the environment would also be directed straight to the relevant department. The long term solution would be to introduce a new telephone system, or outsourcing, or a mixture of the two.

The Chairman commented on three elements: that poor performance had been masked through inaccurate reporting, the lack of investment in a critical resident facing service and the need for a telephony system appropriate for the size of the council moving forward.

Councillor Jones highlighted that before the one minute count began there was a recorded message lasting 27 seconds. The Lead Member commented that it was proposed to reduce this to five seconds.

The Lead Member proposed an additional recommendation:

'That Cabinet considers corrective actions set out in Table 2 and approves the investment of £58,000 from the Development Fund to cover one off costs until September 2017 thereafter it will revert to the establishment base budget.'

The Lead Member for Highways and Environmental Services commented that the indicator relating to flood schemes was affected by a number of factors, for example that watercourses could not be interfered with when birds were nesting. The council

also had to work with other agencies on infrastructure projects rather than duplicating effort. He expected the target to be back on track by quarter 2.

The Deputy Lead Member explained that when the new performance monitoring format had been developed, Lead Members had been expected to attend the relevant Overview and Scrutiny Panels for their area to explain any indicator that was off target for two consecutive quarters. Following discussions at the corporate Overview and Scrutiny Panel, he proposed amending paragraph 8.2 in the report to read:

As in the Quarter 3 report, Lead Members should expect to go to their relevant O&S panel and the Corporate Services Overview and Scrutiny Panel should their KPIs drop off target for two consecutive quarters as requested by the Corporate O&S Panel. If the KPI is off-target for a third quarter then O&S Panel Chairmen should consult with the Deputy Lead Member for Policy on a case by case basis about appropriate further scrutiny, though it may be necessary to allow improvement actions to have sufficient time to take effect.

The Principal Member for Ascot Regeneration highlighted that indicator OCS26 showed that the number of car park visits had increased by 12% on the previous year, which was a welcome indicator of increased economic activity. He had recently met the Police and Crime Commissioner who had commented that the RBWM Multi Agency Safeguarding Hub (MASH) was working very well, whereas perhaps some others were not. The Chairman commented that Councillor Burbage and officers had put a huge amount of work into getting the MASH up and running.

RESOLVED UNANIMOUSLY: That Cabinet notes the report and:

- i) Notes the progress towards meeting the council's strategic priorities and objectives**
- ii) Requests the Managing Director and Executive Directors in conjunction with Lead Members to revise and progress improvement actions for indicators that are off target**
- iii) Considers corrective actions set out in Table 2 and approves the investment of £58,000 from the Development Fund to cover one off costs until September 2017 thereafter it will revert to the establishment base budget**

B) JOINT CENTRAL AND EASTERN BERKSHIRE WASTE AND MINERALS PLAN - ISSUES AND OPTIONS CONSULTATION

Councillor Rayner left the meeting at 8.07pm.

Members considered approval of the Central and Eastern Berkshire Joint Minerals and Waste Plan, Issues and Options Consultation.

The Mayor had agreed to the item being considered as a matter of urgency and therefore the call in would not apply to the item, for the following reasons:

The Council had contracted to deliver the statutory requirement for a Minerals and Waste Local Plan through a joint working arrangement with Wokingham, Bracknell and Reading Borough Councils. The four authorities had secured the service of

Hampshire County Council. Each Council was required to published an up to date Local Development Scheme setting out the timetable for the progression of the Local Plan which included the dates for consultation. Three out of the four authorities had now resolved to progress as set out in their adopted LDS which shows a consultation on issues and options starting on 9 June 2017. Due to the call in period following the Cabinet meeting date the borough would not be capable of progressing the consultation on the original timescales. The effect on this would be that none of the four authorities would be able to proceed and the process would be delayed until September 2017. This would seriously prejudice the council's and the public interest, in delaying a Development Plan Document.

The Lead Member explained that the report requested approval to instruct Hampshire County Council to undertake work on behalf of the borough and Reading, Bracknell Forest and Wokingham councils. The call for sites had begun on 13 March 2017 until 5 May 2017. If approved, the consultation would take place over June and July 2017, following the General Election.

RESOLVED UNANIMOUSLY: That Cabinet notes the report and:

- i) Approves the Issues and Options for the Central and Eastern Berkshire Joint Minerals and Waste Plan (Appendix 1).**
- ii) Approves that community involvement on the Issues and Options for the Central and Eastern Berkshire Joint Minerals and Waste Plan and associated supporting documents be authorised.**
- iii) Delegates authority to the Head of Planning to make any minor amendments necessary to the Issues and Options for the Central and Eastern Berkshire Joint Minerals and Waste Plan in consultation with the Lead Member for Planning prior to community involvement.**

The Mayor had agreed to the item being considered as a matter of urgency and therefore the call in period will not apply to this item.

Councillor Rayner returned to the meeting at 8.11pm.

c) RESPONSE TO THE HOUSING WHITE PAPER: 'FIXING OUR BROKEN HOUSING MARKET'

Members considered the key aspects of the government's housing white paper 'Fixing our broken housing market' and the Royal Borough's response.

The Lead Member explained that the white paper set out the national issue of needing to build more houses. The white paper proposed to reduce the target for the number of appeals lost to 10%; the borough's current level was 35%. This would be a strain on most Local Planning Authorities. The white paper also proposed changes to CIL and S106; there would be a further report on this aspect. The emphasis of the white paper was on the need to provide different types of tenure in the housing stock to enable people to get on the property ladder. All local authorities faced the need to build as many houses as possible because of population increases, which also required further infrastructure provision.

The Planning and Housing Overview and Scrutiny Panel had reviewed the council's responses and the vast majority of Members were supportive.

The Deputy Lead Member for Policy and Affordable Housing was pleased that the council's responses highlighted the difference in getting on the housing ladder in London and the southeast; there was a difference between Affordable Housing and an affordable house. The response also included discussion of innovative intermediate markets, such as pocket flats rather than just traditional models.

The Chairman commented that the average house price relative to median earnings in the borough was 12.5 times; in the south east the average was eight times. In a recent newspaper article identifying the top 20 property hotspots in the country, house prices in the borough were predicted to increase by 25% by 2021.

The Lead Member for Maidenhead and Maidenhead Regeneration commented that the council was already acting in terms of the regeneration programme, which included a focus on increasing the number of people living in Maidenhead town centre.

RESOLVED UNANIMOUSLY: That Cabinet notes the report and:

i) Strongly endorses the RBWM submitted response to the Housing White Paper consultation which is detailed in Appendix A

D) EMPTY HOMES ACTION PLAN

Members considered a new plan to bring further empty homes back into use in the Borough to utilise them for affordable housing.

The Chairman explained that the plan set out how the existing housing stock could be used more efficiently. Members noted the figures in Table 2 of the report which demonstrated that if all empty properties in the borough could be brought back into use, this represented almost one year's worth of the annual requirement for housing in the borough.

The Executive Director confirmed that the Action Plan included plans to produce a comprehensive database of empty properties in the borough using council tax and land registry records. The council had a number of powers over empty homes that were causing a blight. The Executive Director agreed to discuss a specific property in Sunningdale with Councillor Bateson outside the meeting.

RESOLVED UNANIMOUSLY: That Cabinet notes the report and:

i) Approves the action plan of bringing back empty homes into use for the affordable housing portfolio.

E) ADULT SOCIAL CARE INVESTMENT PLAN

Members considered further investment in Adult social Care planned for the next three years which would bring the total investment to £28.5 million.

The Lead Member explained that the additional funding would not solve the problem as demand would continue to grow. Over the last two years the population of the borough had grown by 0.7%; the over-65 population had grown by 3.7%. It could cost

the council up to £1000 per week to look after a person with severe dementia. If just 1% of the increase was in this area, this would cost £0.5m.

The additional investment would ensure more resident's needs were met through:

- More residential beds for older residents and those with learning disabilities.
- More nursing beds for residents with dementia and or other complex needs.
- Increasing the wage of domiciliary workforce. Raising their hourly rate in line with the national living wage – to £7.50 per hour.
- Meeting the increased cost of care in nursing and residential homes

The Chairman referred to the announcement by central government for an additional £2bn nationally in 2017/18, 2018/19 and 2019/20, for which the Royal Borough aggregated over that three year period to an additional £3.4m. The council was embedding additional services for residents and costs which were not covered by receipts at the end of the three year period. There was a cliff-edge in 2020/21 for local authorities in relation to funding for adult social Care that needed to be addressed. Local authorities were sizing services assuming there would be a solution nationally by 2020/21.

The Principal Member for HR, Legal and IT commented that she was pleased to see that salaries for social care workers would be raised in line with the National Living Wage, as this would have a positive impact on the continuity of services.

RESOLVED UNANIMOUSLY: That Cabinet notes the report and agrees:

i) The Adult social care investment plan set out in 2.4.

F) CARE LEAVERS COUNCIL TAX EXEMPTION

Members considered the case for the Royal Borough to proactively support Care Leavers (aged 18-25) as part of its statutory duty as Corporate Parent by exempting care leavers from Council Tax.

Members noted that the Chairman of the Children's Services Overview and Scrutiny Panel has agreed to the urgent report being added to the agenda for Cabinet on 30 May 17.

The Lead Member highlighted that Care Leavers were one of the most vulnerable groups represented by the council. The proposed discretionary rates would provide the strongest possible start in life as Care Leavers became independent and sought to manage their budgets. The Lead Member explained that the cohort was small with only 10 of the current 53 care leavers eligible to pay some level of council tax. The total amount of council tax foregone on an annual basis was difficult to forecast exactly but should the 10 care leavers all qualify for a single persons discount and 90% council tax reduction then the estimated amount foregone from the collection fund would be £918. If they only qualified for a single persons discount then the amount would be £9,178. This was a very small amount compared to the council budget as a whole. If approved, a statutory consultation would take place, followed by consideration at Full Council on 25 July 2017. However it was proposed that the exemption be backdated to 1 April 2017.

The Lead Member for Highways and Transport proposed that the backdating be extended. The council was legally and effectively acting as the parent to children in care and therefore should do all it could to help Care Leavers. The Chairman suggested the backdating should take effect from June 2015, the start of the current administration.

RESOLVED UNANIMOUSLY: That Cabinet notes the report and:

- i) As part of the ongoing support to care leavers in its role as Corporate Parent, approves a new 100% Mandatory Council Tax Exemption to care leavers aged 18-21, and a new up to 100% Discretionary Council Tax Exemption to care leavers aged 22-25 from 1 June 2015.**
- ii) Agrees to amendments to the council's S13A policy, to include the above, as appropriate.**

G) FINANCIAL UPDATE

Members considered the final outturn statement in 2016-17. The Chairman highlighted the underspend of £447,000 on the General Fund, an improvement of £46,000 since the April 2017 update.

Members noted that an additional recommendation had been circulated in relation to the appointment of the Braywick Leisure Centre Design Team. The Executive Director explained that the budget was already in the capital programme but to comply with the council's contract rules, Cabinet approval was required to make the appointment. The actual Final Project Brief would come back to Cabinet for approval in July or August 2017.

It was noted that recommendation ii) should refer to paragraphs 4.13 and 4.14.

RESOLVED UNANIMOUSLY: That Cabinet notes the report and:

- i) Notes the Council's outturn position for 2016-17.**
- ii) Notes the carry forward to 2017-18 of £264,000 of allocated unspent budget approved in March and October 2016 for transforming services details of which are contained in paragraphs 4.3 and 4.4.**
- iii) Notes the increase to the provision for redundancy costs by £263,000 funded by the capital fund. Details are contained in paragraphs 4.13 and Error! Reference source not found.4.**
- iv) Delegates authority to the Executive Director in liaison with the Lead Member for Finance and Lead Member for Culture and Community Services, for the appointments of the Braywick Leisure Centre Project Design Team within the overall approved capital programme, including progressing the Concept Design and related consultation into a Final Project Brief which will be submitted for approval by Cabinet in summer 2017 before significant progression of the Detailed Design and submission of a Planning Application.**

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 8-9 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act.

The meeting, which began at 7.30 pm, finished at 8.55 pm

CHAIRMAN.....

DATE.....

Addendum to Minutes:

Response to question raised under item 'Care Contract Award Report – Clara Court and Queens Court':

There is other residential provision in the immediate area:

Eton House, Datchet - 26 beds residential

Winton House, Dedworth - 26 beds that provides both residential and nursing

Sandown Park, Dedworth – 80 beds nursing and residential

The Manor, Old Windsor - 60 beds that provides both residential and nursing

In addition to new developments eg Care UK's new care home:

There is also provision not far from Windsor in Lynwood , Clara Court and over the border in Slough and Bracknell .

Ongoing as part of our enabling role we will closely monitor placement activity in Windsor, Ascot and Maidenhead and if there is a need for additional residential we will work with private providers to commission it.

Using sheltered housing provided by Radian as an alternative to residential with homecare package

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CABINET - SITTING AS TRUSTEES OF THE KIDWELLS TRUST

TUESDAY, 30 MAY 2017

PRESENT: Councillors Simon Dudley (Chairman), David Coppinger (Vice-Chairman), Natasha Airey, Phillip Bicknell, Carwyn Cox, David Evans, Samantha Rayner, and Derek Wilson

Principal Members also in attendance: Councillors Christine Bateson, David Hilton and Lisa Targowska.

Deputy Lead Members also in attendance: Councillor Ross McWilliams

Also in attendance: Councillor Lynne Jones

Officers: Alison Alexander, Louisa Dean, Kevin McDaniel, Russell O'Keefe, Anna Robinson, David Scott, Karen Shepherd and Rob Stubbs

APOLOGIES FOR ABSENCE

Apologies for Absence were received from Councillors Saunders and Rankin.

DECLARATIONS OF INTEREST

Councillor D. Wilson declared a Personal Interest in the item 'Grant of Leases in Respect of 4 Marlow Road, Maidenhead' as the council appointed representative on the Citizens Advice Bureau. He remained in the room for the duration of the discussion and voting on the item.

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 4 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act.

The meeting, which began at 8.56 pm, finished at 9.02 pm

CHAIRMAN.....

DATE.....

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CABINET LOCAL AUTHORITY GOVERNORS APPOINTMENTS SUB COMMITTEE

TUESDAY, 30 MAY 2017

PRESENT: Councillors Natasha Airey (Chairman), Samantha Rayner, Christine Bateson, Derek Wilson and David Coppinger

Principal Member also in attendance: Councillor Christine Bateson

Officers: Karen Shepherd

APOLOGIES FOR ABSENCE

Apologies for Absence were received from Councillors Rankin and Saunders.

DECLARATIONS OF INTEREST

Councillor D. Wilson declared a Personal Interest as he knew Vivienne Williams, through his work in the ward.

Councillor S. Rayner declared a Personal Interest as she knew Vivienne Williams, as they were both trustees on a trust.

Councillors Airey, Coppinger, Bateson, D. Wilson and S. Rayner declared Personal Interests as they knew Councillor Lynne Jones.

MINUTES

RESOLVED UNANIMOUSLY: That the Part I minutes of the meeting held on 23 March 2017 be approved.

APPOINTMENT OF LOCAL AUTHORITY REPRESENTATIVES TO GOVERNING BODIES OF SCHOOLS IN THE ROYAL BOROUGH

The Sub Committee considered the latest list of vacancies and candidates for LA representatives to Governing Bodies of Schools in the Royal Borough, as detailed in section 2.1 the report.

RESOLVED UNANIMLOUSLY: That:

- i) Kathryn FitzGerald be recommended for appointment to Churchmead Secondary School.**
- ii) Gemma Donnelly be recommended for appointment to Hilltop First School.**
- iii) Lynne Jones be recommended for re-appointment to Kings Court First School**
- iv) Vivienne Williams be recommended for re-appointment to Oldfield Primary School**

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local

Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion took place on items 6-7 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1-7 of part I of Schedule 12A of the Act.

The meeting, which began at 6.00 pm, finished at 6.10 pm

CHAIRMAN.....

DATE.....

Agenda Item 5

CABINET: 29 JUNE 2017

FORWARD PLAN - CHANGES MADE SINCE LAST PUBLISHED:

ITEM	ORIGINAL CABINET DATE	NEW CABINET DATE	REASON FOR CHANGE
Nicholson's Car Park	27/6/17 Cabinet Regenerati on Sub Committee	tbc	To allow for further work
Parking Provision	27/6/17 Cabinet Regenerati on Sub Committee	tbc	To allow for further work
Delivering Differently, Communities Directorate – Civil Enforcement Services	29/6/17	27/7/17	To allow for further work
Hurley and Walthams Neighbourhood Plan – Decision Statement	29/6/17	27/7/17	To allow for further work
Property Company Quarterly Update	-	Cabinet Regeneration Sub Committee 22/8/17	New Item
Public House Article 4 Directions	27/7/17	24/8/17	Awaiting legislative changes
CSC –Telephony Options	28/9/17	24/8/17	Brought forward
School Meals Catering Contract	-	24/8/17	New item
Council Performance Management Framework Q1	24/8/17	28/9/17	To allow for further work
Shared Lives Options Update	28/9/17	Tbc	To allow for further work

FORWARD PLAN OF CABINET DECISIONS

NB: The Cabinet is comprised of the following Members: Councillors Dudley (Leader of the Council and Chairman of Cabinet, incl. Housing), Coppinger (Deputy Chairman of Cabinet, Adult Services and Health, including Sustainability), Bicknell (Deputy Leader of the Council and Highways & Transport), Cox (Environmental Services incl. Parking), D Wilson (Planning), Mrs N Airey (Children's Services), Saunders (Finance), S Rayner (Culture & Communities incl. Resident and Business Services), Rankin (Economic Development, Property and Deputy Finance), D. Evans (Maidenhead Regeneration and Maidenhead). Also in attendance (non-Executive): Councillors Bateson (Principal Member Neighbourhood Planning, Ascot & the Sunnings), Targowska (Principal Member HR, Legal & IT), Carroll (Principal Member Public Health and Communications) and Hilton (Principal Member Ascot Regeneration).

The Council is comprised of all the elected Members

All enquiries, including representations, about any of the items listed below should be made in the first instance to Democratic Services, Town Hall, St Ives Road, Maidenhead. Tel (01628) 796529. Email: democratic.services@rbwm.gov.uk

FORWARD PLAN

24 ITEM	Private Meeting - contains exempt/confidential information? See categories below.	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings	Date of Overview and Scrutiny Panel	Date and name of meeting	Date of Council decision (if required)
1. Pension Valuation 2016	Fully exempt - 3	Results of the 2016 pension valuation	Yes	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 27 Jul 2017	
2. Hurley and Walthams Neighbourhood Plan – Decision Statement	Open -	To determine whether the Hurley and Walthams Neighbourhood Plan should proceed to referendum.	No	Principal Member for Neighbourhood Planning and Ascot & The Sunnings (Councillor Christine Bateson)	Jenifer Jackson	Internal process	Planning & Housing Overview & Scrutiny Panel 12 July 2017	Cabinet 27 Jul 2017	

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25 3. Delivering Differently, Communities Directorate - Civil Enforcement Services	Fully exempt - 4	The report will provide an options appraisal for future delivery of Civil Enforcement services	Yes	Lead Member for Environmental Services (Councillor Carwyn Cox)	Craig Miller	Internal process	Crime & Disorder Overview & Scrutiny Panel 10 July 2017 Corporate Services Overview and Scrutiny Panel tbc Highways, Transport and Environment Overview and Scrutiny Panel 20 Jul 2017	Cabinet 27 Jul 2017	
4. Finance Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 27 Jul 2017	
1. Appointment of Local Authority Representatives to Governing Bodies of Schools in the Royal Borough	Part exempt - 1	Appointment of Local Authority representatives to Governing Bodies of schools in the borough	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Mary Kilner	Internal process	Children's Services Overview and Scrutiny Panel 22 Mar 2017	Cabinet Local Authority Governor's Appointments Subcommittee 27 Jul 2017	

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1. Station Opportunity Area	Fully exempt - 3	To consider the draft scheme	No	Lead Member for Highways and Transport (Councillor Phillip Bicknell)	Russell O'Keefe	Internal process	Corporate Services Overview and Scrutiny Panel 17 Aug 2017	Cabinet Regeneration Sub Committee 22 Aug 2017	
2. Property Company	Fully exempt - 3	Quarterly update on the activities of RBWM Prop Co	No	Lead Member for Economic Development, Property and Deputy Finance (Councillor Jack Rankin)	Russell O'Keefe	Internal process	Corporate Services Overview and Scrutiny Panel 17 Aug 2017	Cabinet Regeneration Sub Committee 22 Aug 2017	
2. Public House Article 4 Directions	Open -	Public House Article 4 Directions	Yes	Lead Member for Planning (Councillor Derek Wilson), Deputy Lead member for Planning Performance (Councillor Michael Airey)	Russell O'Keefe	Internal process	Planning & Housing Overview & Scrutiny Panel 15 Aug 2017	Cabinet 24 Aug 2017	
2. Financial Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel 17 Aug 2017	Cabinet 24 Aug 2017	
3. School Meals Catering Contract	Open -	Our present contract expires in July 2018 and we therefore need to tender for new supplier from 1st	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel 25 Dec 2018	Cabinet 24 Aug 2017	

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		August 2018							
27 4. CCTV - Technological Review	Open -	This report details the findings of a technological review of the council's CCTV system. An appraisal of options for potential future investment and service enhancements will be provided.	Yes	Lead Member for Environmental Services (Councillor Carwyn Cox)	Andy Jeffs	Internal process and consultation with ward members for specified camera locations	Corporate Services Overview and Scrutiny Panel 17 Aug 2017 Crime & Disorder Overview & Scrutiny Panel 23 Aug 2017	Cabinet 24 Aug 2017	
5. CSC Telephony Options	Open -	Telephony hardware and software options required including update on delivery options contact centre	Yes	Lead Member for Culture and Communities (Councillor Samantha Rayner)	Jacqui Hurd	Internal process	Corporate Services Overview and Scrutiny Panel 17 Aug 2017	Cabinet 24 Aug 2017	
1. Appointment of Local Authority Governors	Part exempt - 1	To consider the appointment of LA Governor Representatives to Governing Bodies of Schools in the Borough	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Mary Kilner	Relevant schools and governing bodies	n/a	Cabinet Local Authority Governor's Appointments Subcommittee 26 Sep 2017	

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1. Council Performance Management Framework Quarter 1	Open -	Report detailing performance of the Council against the corporate scorecard for quarter 1 2017/18	Yes	Chairman of Cabinet (Councillor Simon Dudley), Policy and Affordable Housing (Councillor Ross McWilliams)	Hilary Hall	Internal process	Corporate Services Overview and Scrutiny Panel tbc; Culture and Communities Overview and Scrutiny Panel tbc	Cabinet 28 Sep 2017	
2. Options to Meet School Place Demand from 2019 Across the Borough	Open -	The report sets out a forecast of likely demand for school places and the impact on choice and availability before outlining a range of proposals to ensure residents can continue to access high quality schools from 2020.	Yes	Lead Member for Children's Services (Councillor Natasha Airey)	Kevin McDaniel	Internal process	Children's Services Overview and Scrutiny Panel 20 Sep 2017	Cabinet 28 Sep 2017	
3. Budget - Initial Savings Proposals	Open -	To consider savings proposals for the medium term financial plan.	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Adult Services and Health Overview and Scrutiny Panel 27 Sep 2017 Children's Services Overview and Scrutiny Panel 20 Sep 2017 Corporate Services	Cabinet 28 Sep 2017	

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29							Overview and Scrutiny Panel tbc Crime & Disorder Overview & Scrutiny Panel tbc Culture and Communities Overview and Scrutiny Panel tbc Highways, Transport and Environment Overview and Scrutiny Panel 21 Sep 2017 Planning & Housing Overview & Scrutiny Panel tbc		
4. Council Manifesto Tracker	Open -	An outline of performance against the Council's manifesto Commitments	Yes	Chairman of Cabinet (Councillor Simon Dudley), Deputy Lead Member Manifesto Delivery (Councillor Marius Gilmore)	Hilary Hall	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 28 Sep 2017	

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5. Update on Pool Cars and Electric Vehicle Charging Points	Open -	Report to update Cabinet on the use of pool cars and the results of the assessment of demand and location for electric vehicle charging points	No	Lead Member for Adult Services and Health (Councillor David Coppinger), Lead Member for Highways and Transport (Councillor Phillip Bicknell)	David Scott	Sustainability Panel	Corporate Services Overview and Scrutiny Panel tbc Highways, Transport and Environment Overview and Scrutiny Panel 21 Sep 2017	Cabinet 28 Sep 2017	
6. Housing Strategy	Open -	To agree a housing strategy for the borough that includes the approach to developing affordable housing and preventing homelessness	Yes	Lead Member for Adult Services and Health (Councillor David Coppinger)	Hilary Hall	Internal process	Planning & Housing Overview & Scrutiny Panel tbc Adult Services and Health Overview and Scrutiny Panel 27 Sep 2017	Cabinet 28 Sep 2017	
7. Financial Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel tbc	Cabinet 28 Sep 2017	
1. Financial Update	Open -	Latest financial update	No	Lead Member for Finance (Councillor MJ Saunders)	Rob Stubbs	Internal process	Corporate Services Overview and Scrutiny Panel 24 Oct 2017	Cabinet 26 Oct 2017	

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1. Options for Community Land Trust	Part exempt - 3	The report will identify high level options supported by business plans and information on a Community Land Trust	No	Lead Member for Economic Development, Property and Deputy Finance (Councillor Jack Rankin)	Russell O'Keefe	Internal process	Corporate Services Overview and Scrutiny Panel 24 Oct 2017	Cabinet Regeneration Sub Committee 30 Oct 2017	
2. Property Company 31	Fully exempt - 3	Quarterly update on the activities of RBWM Prop Co	No	Lead Member for Economic Development, Property and Deputy Finance (Councillor Jack Rankin)	Russell O'Keefe	Internal process	Corporate Services Overview and Scrutiny Panel 24 Oct 2017	Cabinet Regeneration Sub Committee 30 Oct 2017	

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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	<p>Information which reveals that the authority proposes</p> <p>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or</p> <p>(b) to make an order or direction under any enactment.</p>
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Report Title:	Highways and Transport Works Programme 2017-18
Contains Confidential or Exempt Information?	No
Member reporting:	Cllr Bicknell, Deputy Leader and Lead Member for Highways & Transport
Meeting and Date:	29 June 2017
Responsible Officer(s):	Andy Jeffs - Interim Executive Director
Wards affected:	All

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REPORT SUMMARY

1. The approved capital budget for 2017/18 includes a total investment of £5,400,000 to deliver highways, parks and countryside works.
2. This report seeks approval of the detailed schemes which make up the individual work programmes totalling £2,810,000 of the total capital investment as set out in Appendix A.
3. An indicative programme for 2018-19 and 2019-20 is also included as Appendix B. These programmes will enable longer-term planning which seeks to offer transparency and confidence to residents; increase the pace of delivery and secure financial benefits.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet:

- i. Delegates authority to the Interim Executive Director, in conjunction with the Deputy Leader and Lead Member for Highways and Transport to implement the programme of work set out in Appendix A, and for them to agree minor amendments to the approved schemes within approved budgets, and implement reserve or substitute schemes should this become necessary;**
- ii. Approves the indicative programmes for 2018-19 and 2019-20 as set out in Appendix B.**

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The Local Transport Plan (LTP) offers high-level transport policy for the Royal Borough setting out how we will improve transport between 2012 and 2026. The plan aims to:
 - improve access to local services and facilities
 - improve road safety and personal security
 - support economic growth
 - improve quality of life and minimise the negative impacts of transport
 - tackle climate change
 - Improve air quality
 - improve bus journeys and times
 - improve the quality of our road networks

The recommended works programmes have been developed to support these policy aims whilst seeking to:

- Respond to the outcomes of the resident survey
- Respond to reports and requests by Parish Councils
- Achieve performance targets
- Respond to resident and Member requests
- Deliver manifesto commitments

The draft programmes have been circulated to all Ward Members for comment - a summary of responses is in Appendix C.

2.2 On 21 February 2017, Council approved the budget for 2017/18, which includes investment of approximately £5,400,000 in highways and transport infrastructure.

The following budgets have specific works programmes included in Appendix A, which equates to £2,810,000 of the total budget:

- Road Resurfacing
- Traffic Management Schemes
- Bridge Maintenance
- Safe Routes to School
- Local Safety Schemes
- Cycle Schemes
- School Cycle / Scooter Parking
- Improving Air Quality & Reducing Congestion

2.3 The remaining capital budget is made up of either one-off schemes (for example: LED upgrade and the raising the footbridge at The Green, Bisham) or minor schemes (for example: road marking safety programme and bridge assessments) that are already approved and therefore not included in this report.

2.4 Delivery of the recommended works programme will directly benefit residents, business and visitors by maintaining and improving highway and transport infrastructure, which in turn improves facilities for pedestrians, cyclists and motorists.

2.5 Indicative surfacing programmes for 2018/19 and 2019/20 are included for consideration. These programmes will enable longer-term planning which seeks to offer transparency and confidence to residents; increase the pace of delivery and secure financial benefits.

Table 1: Options considered

Option	Comments
1. Approve the programmes recommended in Appendix A The recommended option	This will enable timely delivery and directly benefit residents, business and visitors by maintaining and improving highway and transport infrastructure, which in turn improves facilities for pedestrians, cyclists and motorists. The recommended programmes respond to resident and Member requests.
2. Develop and approve an alternative programme Not recommended	This is not recommended as the programme is considered to offer benefits to residents, business and

Option	Comments
	visitors in a cost effective and timely manner. The current programme is based on technical assessment and consultation and delivers our promises.
3. Do not approve any programme for implementation Not recommended	This is not recommended as benefits to residents; business and visitors would be delayed or undelivered. The costs to repair the roads at a later date may cost increase costs.

3 KEY IMPLICATIONS

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
Delivery of 250 individual highways and transport schemes	Below 85%	85-90%	91-95%	Greater than 96%	31 March 2018

Note: performance out-turns for 2016/17 = 90% reported delivery on the capital programme.

4 FINANCIAL DETAILS / VALUE FOR MONEY

Financial impact on the budget

The Highways & Transport Works Programme forms a major part of the Royal Borough's approved capital programme 2017/18.

Funding of £2,200,000 is received through a Department of Transport grant, and £190,000 S.106 funding has been allocated with the balance funded by the council.

A summary of the approved budget for programmes included in this report is set out below.

Table 2: Summary of 2017-18 approved schemes

Cost Centre	Work Programme	2017/18 Budget
CD10	LTP Traffic Management	180,000
CD12	Roads resurfacing - Transport Asset & Safety	1,650,000
CD14	Bridge Parapet Improvement Works	150,000
CD15	Bridge Strengthening Scheme	250,000
CD23	Local Safety Schemes	125,000
CD27	Cycling	75,000
CD28	School cycle/scooter parking	30,000

CD35	Reducing Congestion & Improving Air Quality	50,000
CD18	Highway Drainage	150,000
CD43	Flood Risk Management	150,000
	TOTAL	2,810,000

There are no direct revenue implications as an outcome of this report. However, planned capital investment over a longer-term period will impact positively on revenue expenditure.

5. LEGAL IMPLICATIONS

- 5.1 The Royal Borough has a duty under the Highways Act 1980 to maintain the roads in good order. This duty covers all roads which the Council is obliged to maintain, including public rights of way.
- 5.2 The Royal Borough has a duty under the Countryside and Rights of Way Act 2000 to prepare a rights of way improvement plan, identifying potential improvements to the network.
- 5.3 The Royal Borough is under a duty to promote road safety under the Road Traffic Act 1988, and a duty to monitor air quality under the Environment Act 1995.
- 5.4 Additionally, the recommended programme effectively manages risk which seeks reduce the likelihood of insurance claims.

6 RISK MANAGEMENT

Risks	Uncontrolled Risk	Controls	Controlled Risk
Funds are allocated to work that cannot be completed.	Funds would not be used effectively.	The proposed programme has been subject to rigorous inspection and prioritisation and indicative programmes for future years included	Work on the programme is completed by the end of the financial year.
Funding is insufficient to deliver the approved programme	Overspend or reduced scheme delivery	Budget estimates prepared; contractor rates confirmed; fixed prices secured where possible and robust financial governance in place	Reduced risk of overspend or reduced scheme delivery
Delays in delivering works programme	Delivery of schemes and benefits to residents delayed	Achievable programme recommended with indicative programme for future years should individual schemes be undeliverable.	Reduced risk of programme delay
Inclement weather delays programme delivery	Delivery of schemes and benefits to residents delayed	Recommended that existing contractors undertake weather sensitive elements during the summer / autumn 2017	Reduced risk of programme delay

7 POTENTIAL IMPACTS

High level EQIAs are carried out for each budget line in the capital programme and more detailed assessments are then completed as appropriate for any specific projects with a negative result.

All contractors are obliged to recycle / reuse materials arising from the works to reduce the impact on the environment.

8 CONSULTATION

The recommended programme incorporates feedback from Ward Members; residents; Parish Councils and the travelling public combined with technical assessments.

The recommended works programmes have been circulated to all Members for comment prior to consideration. A summary of responses is in Appendix C.

This report will be considered by the Highways, Transport and Environment Overview & Scrutiny Panel on 22 June 2017

9. TIMETABLE FOR IMPLEMENTATION

Date	Details
June 2017 – 31 March 2018	Consultation and implementation of schemes detailed in Appendix A.

10. APPENDICES

Appendix A Part 1 – Capital Carriageway List 2017-18

Appendix A Part 2 – Highways Capital Programme 2017-18

Appendix B – Provisional Capital Carriageway List 2018-20

Appendix C – Feedback on consultation

11. BACKGROUND INFORMATION

Council 21/02/17 - Budget 2017/18

<http://rbwm.moderngov.co.uk/ielListDocuments.aspx?CId=134&MId=6251&Ver=4>

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr Bicknell	Deputy Leader of the Council and Lead Member for Highways and Transport	06/06/17	06/06/17
Alison Alexander	Managing Director	06/06/17	07/06/17
Russell O'Keefe	Executive Director	06/06/17	07/06/17
Andy Jeffs	Interim Executive Director	06/06/17	07/06/17
Rob Stubbs	Section 151 Officer	06/06/17	07/06/17
Terry Baldwin	Head of HR	06/06/17	07/06/17
Mary Kilner	Head of Law and Governance	06/06/17	07/16/17

Name of consultee	Post held	Date sent	Commented & returned
David Scott	Head of Highways & Communities	06/06/17	06/06/17
Mark Lampard	Finance Partner	06/06/17	07/06/17

REPORT HISTORY

Decision type: Key decision	Urgency item? No
Report Author: Ben Smith – Highways, Parks and Countryside Manager.	

Appendix A (part 1 of 2) - Capital Carriageway List 2017-18

CD12 Roads Resurfacing - Transport Asset and Safety							
<i>Class of Road</i>	<i>Road Name and Scheme Limits</i>	<i>Ward</i>	<i>Length (m)</i>	<i>Area (m2)</i>	<i>Treatment type</i>	<i>Estimate (£)</i>	<i>Scheme Origin</i>
A	London Road - Borough Bdy west for 135m inc dip by Col No 130	Sunningdale	135	1,367	resurface	£ 28,309	Resident Request
A	Maidenhead Road - sections	Clewer North	425	3,255	resurface	£ 67,408	Technical Assessment + Councillor Request
A	A330 Ascot Road, Holyport - Sturt Green for 100m south	Bray	100	620	resurface	£ 20,000	Technical Assessment
B	Eton Wick Rd - Victoria St to St Johns Church	Eton Wick		20	resurface	£ 8,775	Technical Assessment
B	Eton Road - east of Jubilee River to Castle Avenue	Datchet	644	3928	Surface dressing	£ 20,426	Technical Assessment
B	King Edward VII Ave - Romney Lock Road to west of River Thames	Eton & Castle	840	6040	Surface dressing	£ 31,408	Technical Assessment
B	Southlea Road - east of River Thames to Beaulieu Close	Datchet	836	6186	Surface dressing	£ 32,167	Technical Assessment
B	Cookham Road - Moorside Cl to Aldebury Rd exc pelican crossing	Furze Platt	264	1603	resurface	£ 33,197	Technical Assessment + Resident Request
C	Hurley High Street - Shepherds Lane to The Rising Sun PH	Hurley & Walthams	175	1102	resurface	£ 20,172	Technical Assessment
C	Fifield Lane - Drift Rd north for 100 metres	Bray	100	400	Haunching	£ 8,424	Technical Assessment
C	Arthur Road - Charles Street to Vansittart Rd	Castle Without	531	4,407	resurface	£ 91,265	Resident Request
C	Drift Road - sections	Bray	230	920	resurface	£ 19,052	Technical Assessment
C	Holyport Road - Aysgarth Park to Langworthy Lane	Bray	604	3,443	resurface	£ 71,301	Technical Assessment + Resident Request
C	Woodlands Park Rd - Cannon Lane to Woodlands Pk Ave	Cox Green	230	1380	resurface	£ 28,578	Technical Assessment
D	Camden Road - No 18 to Linden Avenue	Furze Platt	286	1630	resurface	£ 29,837	Technical Assessment + Resident Request
D	Camm Avenue - Foster Avenue to Luff Close (inc. junction)	Park	89	472	resurface	£ 8,640	Technical Assessment + Councillor Request
D	Choseley Road - Warren Row Road to No 49	Hurley & Walthams	184	938	resurface	£ 17,170	Technical Assessment + Parish Request

D	Clewer Avenue - Green Lane to roundabout	Clewer East	156	920	resurface	£	16,840	Councillor + Resident Request
D	Norfolk Park Cottages - j/w Cordwallis Road	Belmont	33	83	resurface	£	1,519	Resident Request
D	North Road - full length	Boyn Hill	114	513	resurface	£	9,390	Technical Assessment
D	Reed Way - j/w Ruddlesway	Clewer North	17.5	158	resurface	£	2,892	Resident Request
D	Smiths Lane - Dedworth Road to Mansell Cl	Clewer North	195	1755	resurface	£	32,125	Technical Assessment + Councillor Request
D	Snowball Hill - Abercrombie Road to hospice entrance	Hurley & Walthams	83	332	resurface	£	6,077	Councillor Request to support new hospice
D	Vansittart Road - Clarence Rd to Arthur Road	Castle Without	309	2843	resurface	£	52,040	Technical Assessment + Resident Request
D	Bradenham Lane - full length	Bisham & Cookham	619	1857	Surface dressing	£	9,656	Technical Assessment
D	Winter Hill Road - inc Hockett Lane (part)	Bisham & Cookham	1195	6,811	Surface dressing	£	35,417	Technical Assessment
D	Whyteladies Lane - full length	Bisham & Cookham	1181	8,267	Surface dressing	£	57,319	Technical Assessment
D	Crimp Hill - sections	Old Windsor	484	2,856	resurface	£	59,145	Technical Assessment + Councillor Request
D	Feathers Lane - B376 to Conifers	Horton & Wraysbury	84	546	resurface	£	11,307	Technical Assessment + Councillor Request
D	St Georges Lane - London Road to Wells Lane	Ascot & Cheapside	190	1045	resurface	£	21,641	Technical Assessment + Resident Request
D	West Street - The United Reform Church to car park	Oldfield	130	767	resurface	£	15,884	Technical Assessment + Councillor Request
D	York Road - Park Street to Queen St	Oldfield	150	780	resurface	£	16,153	Technical Assessment
D	Sheephouse Road - Ashley Pk to Thames Cres	Maidenhead Riverside	293	2080	resurface	£	38,074	Technical Assessment
D	Ray Mill Rd East - Woodhurst Road to The Pagoda	Maidenhead Riverside	65	390	resurface	£	7,139	Technical Assessment
	KEY							
	Resurface							
	Surface Dress							

Assessments	Boroughwide				£ 60,000.00	
Fees	Boroughwide				£ 100,000.00	
Legal Services/Traffic Orders	Boroughwide				£ 30,000.00	
Minor Patching	Boroughwide				£ 100,000.00	
Major Patching Schemes/Repairs	Boroughwide				£ 180,000.00	
Anti Skid/Special Surface Repairs	Boroughwide				£ 50,000.00	
Extreme Weather Damage Repairs	Boroughwide				£ 200,000.00	
	TOTAL				£ 1,648,746	

Appendix A (part 2 of 2) - Highways Capital Programme 2017-18

CD10	Traffic Management Schemes	Ward	Budget	Scheme Origin
	Dedworth - Traffic calming review	Clewer North, Clewer South, Clewer East	£ 35,000	Councillor Request
	Altwood Road, Maidenhead - pedestrian improvements	Boyn Hill	£ 25,000	Councillor Request
	Courthouse Rd / St Marks Rd / St Marks Crescent - signalise crossroads, inc. ped facilities. Year 1 feasibility only.	Belmont, Pinkneys Green	£ 10,000	Resident + Councillor Request
	Eton End School - safety measures	Datchet	£ 25,000	Petition
	Oldfield School, Bray Road - convert existing to "humped" zebra crossings. Year 1 feasibility only.	Oldfield	£ 5,000	Councillor Request
	Provision for minor traffic schemes	All	£ 30,000	Technical Assessment
	Schemes to be confirmed in year by Lead Member	All	£ 25,000	Petition or Councillor Requests
	FEE ALLOCATION TO PROGRAMME		£ 25,000	
TOTALS			£ 180,000	
RESERVE SCHEMES (CD10)			Budget	
	Oaken Grove - Furze Platt Infant and Junior Schools - pedestrian/safety improvements	Furze Platt	£ 45,000	Resident + Councillor Request
	Courthouse Rd / St Marks Rd / St Marks Crescent - signalise crossroads, inc. ped facilities - Implementation	Belmont, Pinkneys Green	£ 115,000	Resident + Councillor Request
	St Leonards Road / Trinity Place - flat topped road hump	Castle Without	£ 20,000	Councillor Request

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CD23	Local Safety Schemes	Ward	Budget	Scheme Origin
	A308 / Mill Lane / Parsonage Lane, Windsor	Clewer North	£ 58,000	Technical Assessment
	Chobham Road, Sunningdale - raised zebra crossing	Sunningdale	£ 24,000	Councillor Request
	Oldfield Road / Chantry Road	Oldfield	£ 15,000	Resident Request
	FEE ALLOCATION TO PROGRAMME		£ 28,000	
TOTALS			£ 125,000	

CD35	Reducing Congestion & Improving Air Quality	Ward	Budget	Scheme Origin
	Maidenhead station area - MOVA upgrade to signals	Oldfield	£ 17,000	Technical Assessment
	St Leonards / Victoria Street - pedestrian crossing upgrade (part funding)	Castle Without	£ 20,000	Councillor Request
	FEE ALLOCATION TO PROGRAMME		£ 13,000	
TOTALS			£ 50,000	

CD27	Cycling Capital Programme	Ward	Budget	Scheme Origin
	Maidenhead Missing Links Business Case	Oldfield	£ 25,000	Growth Deal Funding Bid (LEP)
	Cherwell Close Bridge - Feasibility & Design	Maidenhead Riverside, Oldfield	£ 30,000	Growth Deal Funding Bid (LEP)
	Bradenham Lane - new multi-use path providing link from Hurley Lane	Bisham & Cookham	£ 10,000	Match funding for Highways England Grant
	FEE ALLOCATION TO PROGRAMME		£ 10,000	
TOTALS			£ 75,000	
CD27	New Schemes funded from Slippage			
	Thames Path - drainage and surface improvement	Eton Wick	£ 15,000	Resident Request
	Brocas Street, Eton - cycle parking	Eton & Castle	£ 5,000	Neighbourhood Plan Group Request
	Osgood Park, Windsor - cycle parking	Clewer South	£ 2,500	Councillor Request + Manifesto
	Victoria Park, Windsor - cycle parking	Clewer South	£ 2,500	Councillor Request + Manifesto
	Thames Street, Windsor - cycle parking	Eton & Castle	£ 1,500	Neighbourhood Plan Group Request
	Cookham Rise village centre - cycle parking	Bisham & Cookham	£ 1,000	Draft Cycling Action Plan
TOTALS			£ 27,500	
CD27	RESERVE SCHEMES		Budget	
	Stafferton Way - crossing facilities near Braywick Road	Oldfield	£ 20,000	Cycle Forum

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CD28	School Cycle / Scooter Parking	Ward	Budget	Scheme Origin
	Churchmead School, Datchet	Datchet	£ 16,000	School Request
	Wessex Primary School	Cox Green	£ 5,000	School Request
	St Edward's First School, Windsor	Clewer North	£ 5,000	School Request
	FEE ALLOCATION TO PROGRAMME		£ 4,000	
TOTALS			£ 30,000	

CD14	Parapet Improvement schemes	Ward	Budget	Scheme Origin
	Clarence road (safety barrier repairs)	Castle Without, Clewer East, Clewer North	TBC	Technical Assessment
	Minor parapet works prioritised following assessments	Borough-wide	TBC	Technical Assessment
	Parapet painting programme	Borough-wide	TBC	Technical Assessment
TOTALS			£ 150,000	

CD15	Bridge Strengthening Schemes	Ward	Budget	Scheme Origin
	Elizabeth Bridge - Royal Windsor Way - strengthening repairs	Castle Without, Eton & Castle, Eton Wick, Clewer North	TBC	Technical Assessment
	Minor strengthening works following assessments	Borough-wide	TBC	Technical Assessment
TOTALS			£ 250,000	

CD18	Highway Drainage	Ward	Budget	Scheme Origin
	Highway Drainage Improvements - schemes to be identified	Borough-wide	£ 75,000	Technical Assessment
	Highway Drainage Minor Works - schemes to be identified	Borough-wide	£ 50,000	Technical Assessment
	Reactive Works e.g ditch clearance, jetting & drain clearance	Borough-wide	£ 25,000	Technical Assessment
TOTALS			£ 150,000	

CD43	Flood Risk Management	Ward	Budget	Scheme Origin
	Walthams area - continuation of prioritised works arising from area study	Borough-wide	£ 50,000	Technical Assessment
	Fifield/Oakley Green - continuation of prioritised works arising from area study	Borough-wide	£ 50,000	Technical Assessment
	Bisham and Cookham - feasibility for schemes in Middle Thames Plan area	Borough-wide	£ 50,000	Technical Assessment
TOTALS			£ 150,000	

Appendix B - Provisional Capital Carriageway List (2018-20)

Class of Road	Road Name and Scheme Limits	Ward	Length (m)	Area (m2)	Treatment type	Estimate (£)	Scheme Origin
A	Stafferton R/about - j/w Braywick Road (west side)	Oldfield	110	1,116	resurface	£ 23,111.24	Technical Assessment
A	Station Hill - Oliver Road north for 255 metres	S'hill & S.Ascot	255	1,964	resurface	£ 40,672.48	Technical Assessment + Resident Request
A	Windsor Road - Heatherwood R/about to Ascot gate No1	Ascot & Cheapside	160	2,240	resurface	£ 46,388.16	Technical Assessment
A	Winkfield Road - High Street to Milestone House	Ascot & Cheapside	232	1,786	resurface	£ 36,986.27	Technical Assessment
B	Burfield Road - Burfield Lodge to Harwood Gardens	Old Windsor	80	120	resurface	£ 2,527.20	Technical Assessment + Councillor Request
B	High Street, Eton - Rowlands Tap to No117	Eton & Castle	293	2256	resurface	£ 46,719.50	Technical Assessment
C	Terrys Lane - Old fire station to Linnets	Bisham & Cookham	235	1,057	resurface	£ 19,348.02	Technical Assessment
C	Boyn Hill Road - Rutland Rd E to No 52	Boyn Hill	420	2,940	resurface	£ 60,884.46	Technical Assessment + Councillor Request
C	Dean Lane - Kings Lane to Warners Hill	Bisham & Cookham	410	2,337	resurface	£ 48,396.93	Technical Assessment + Councillor Request
C	Grenfell Road - Grenfell Place to Silco Drive	Boyn Hill	216	1685	resurface	£ 34,894.67	Technical Assessment
C	Kings Road - Larch Avenue to Tenby Drive slip	S'hill & S.Ascot	273	1583	resurface	£ 32,782.35	Technical Assessment
C	Pinkneys Drive - Lee Lane to Lime Walk	Pinkneys Green	263	1578	resurface	£ 32,678.80	Technical Assessment + Resident Request
C	Shoppenhangers Road - j/w A404 slip	Cox Green	110	935	resurface	£ 19,362.92	Technical Assessment + Resident Request
D	Cranbourne Avenue	Clewer South	tbc	tbc	tbc	tbc	Councillor Request
D	Bell View	Clewer South	tbc	tbc	tbc	tbc	Councillor + Resident Request
D	Baileys Lane - full length	Hurley & Walthams	540	1890	resurface	£ 34,595.79	Technical Assessment
D	Cannon Court Road - The Chase to Switchback Rd Sth	Furze Platt	280	1540	resurface	£ 28,189.16	Technical Assessment
D	Cranbourne Avenue - full length	Clewer East	143	1073	resurface	£ 19,640.89	Technical Assessment + Resident Request
D	Elizabeth Gardens - full length	S'hill & S.Ascot	210	1,134	resurface	£ 20,757.47	Technical Assessment
D	Park Corner - Clewer Hill for 30 metres	Park	30	186	resurface	£ 3,404.66	Technical Assessment

<i>Class of Road</i>	<i>Road Name and Scheme Limits</i>	<i>Ward</i>	<i>Length (m)</i>	<i>Area (m2)</i>	<i>Treatment type</i>	<i>Estimate (£)</i>	<i>Scheme Origin</i>
D	Somerville Road - turning head	Eton & Castle	62	366	resurface	£ 6,699.50	Technical Assessment
D	Stompits Road - Stroud Fm Rd to Lynden Close	Bray	126	794	resurface	£ 14,533.89	Technical Assessment
D	Westbrook - inc. Tithe Barn Drive Nos 103-117	Bray	156	859	resurface	£ 15,723.69	Technical Assessment
D	Park Lane, Horton - full length	Horton & Wraysbury	314	1099	resurface	£ 5,714.80	Technical Assessment
D	Alma Road - Claremont Rd to Clarence Rd inc junction	Castle Without	157	1617	resurface	£ 33,486.45	Technical Assessment
D	Belmont Road - Belmont Park Avenue to College Avenue	Belmont	357	1785	resurface	£ 36,965.57	Technical Assessment
D	Hatch Lane - Tescos to Carter Close	Clewer East	120	852	resurface	£ 17,644.07	Technical Assessment + Resident Request
D	Highfield Lane - Wessex Way to Cox Green Lane	Cox Green	410	2,829	resurface	£ 58,585.76	Technical Assessment
D	Kings Grove - Grenfell Road to Boyn Valley Road	Boyn Hill	176	1267	resurface	£ 26,238.30	Technical Assessment
	TOTAL					£ 766,933.01	

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For Assessment 2018-19

<i>Road Name and Scheme Limits</i>	<i>Ward</i>		<i>Scheme Origin</i>
Pierson Road	Clewer North		Councillor request
Longmead	Clewer North		Councillor request
Harcourt Rd	Clewer North		Councillor request
Gallys Rd	Clewer North		Councillor request
St Andrews Close	Old Windsor		Councillor request
Malt House Close	Old Windsor		Councillor request
Spring Close	Furze Platt		Councillor request
Aldebury Road (part)	Furze Platt		Councillor request

Appendix C - Ward Councillor Consultation 2017-18

Programme	Raised by:	Ward	Comment	Officer response
Footways	Cllr S Rayner	Eton Wick	Victoria Road footway surface	Identify if developer funding is available
Footways	Cllr Lynne Jones	Old Windsor	Junction of Cell Farm Avenue/Meadow Close (Pavement surface -safety)	Monitor and review
Road markings	Cllr S Rayner	Eton Wick	Refresh road markings	Ward members to identify areas of concern for consideration
Road resurfacing	Cllr Pryer	Clewer North	Pierson Road	Add to assessment list for 2018
Road resurfacing	Cllr Pryer	Clewer North	Longmead	Add to assessment list for 2018
Road resurfacing	Cllr Pryer	Clewer North	Harcourt Rd	Add to assessment list for 2018
Road resurfacing	Cllr Pryer	Clewer North	Chantry Close	Add to Pothole Challenge programme
Road resurfacing	Cllr Pryer	Clewer North	Gallys Rd	Add to assessment list for 2018
Road resurfacing	Cllr Pryer	Clewer North	Roses Lane	Private Street/PROW - PROW to monitor condition
Road resurfacing	Cllr Pryer	Clewer North	Which roads are to be considered for patching?	Ongoing works programme - Weekly highways newsletter will have details
Road resurfacing	Cllr E Wilson	Clewer South	Abbots Walk	Added to Major Patching programme
Road resurfacing	Cllr E Wilson	Clewer South	Burnham Close	Added to Major Patching programme
Road resurfacing	Cllr E Wilson	Clewer South	Cranbourne Avenue	Added to reserve Resurfacing programme - for consideration if funding becomes available
Road resurfacing	Cllr E Wilson	Clewer South	Dedworth Road/Clewer Hill Road (All Saints) roundabout	Order has been placed to reinstate and improve the roundabout.
Road resurfacing	Cllr E Wilson	Clewer South	Bell View	Added to reserve Resurfacing programme - for consideration if funding becomes available
Road resurfacing	Cllr S Rayner	Eton Wick	Condition of Eton Wick Road speed cushions	Remedial works are already included in proposed resurfacing programme
Road resurfacing	Cllr Sharma	Furze Platt	Spring Close	Was patched in 2015/16 - add to assessment list for 2018
Road resurfacing	Cllr Sharma	Furze Platt	Aldebury Road (part)	Was patched in 2015/16 - add to assessment list for 2018
Road resurfacing	Cllr Dudley	Old Windsor	Crimp Hill	Already included in proposed resurfacing programme
Road resurfacing	Cllr Lynne Jones	Old Windsor	St Andrews Close	Add to assessment list for 2018
Road resurfacing	Cllr Lynne Jones	Old Windsor	Malt House Close	Add to assessment list for 2018
Road resurfacing	Cllr Lynne Jones	Old Windsor	Albany Road	Add to Pothole Challenge programme
Road resurfacing	Cllr Airey	Park	Perrycroft	Added to Pothole Challenge programme
Road resurfacing	Cllr Airey	Park	Duncroft	Added to Pothole Challenge programme
Traffic Management	Cllr Hill	Oldfield	Bray Road near Oldfield School - 'humped zebra crossings'	Add to Traffic Management programme (feasibility only 2017-18, possible scheme 2018-19)
	Cllr Pryer	Clewer North	Stuart Way car parking	Further details requested from Cllr Pryer for investigation/feasibility.
Road resurfacing	Cllr Saunders	Bisham & Cookham	Bradenham Lane, Winter Hill, Whyteladyes Lane - query effectiveness of proposed surface dressing treatment	Officer response provided to Cllr Saunders

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Report Title:	Investment in Shared Ownership Provision
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Cllr Dudley- Leader of the Council Cllr McWilliams - Deputy Lead Member Policy and Affordable Housing
Meeting and Date:	29 June 2017
Responsible Officer(s):	Alison Alexander – Managing Director
Wards affected:	All

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REPORT SUMMARY

1. This report recommends a further investment of £500,000 into the Royal Borough’s successful Do-It-Yourself Shared Ownership scheme (DIYSO) delivered in partnership with Housing Solutions. This will maximise the opportunities for a further 10 local households to access a home ownership option. A resident is eligible if they have lived in the borough for six months and can afford the opportunity.
2. The DIYSO partnership has already provided homeownership to over 30 households by December 2017. Further investment agreed in 2016 by the Royal Borough for a specific keyworker DIYSO scheme has already delivered three keyworker properties, with a further four under offer and scope for another three keyworker households to benefit.
3. The DIYSO scheme works by the Royal Borough and Housing Solutions investing capital to enable residents to choose accommodation to purchase a share in a property. Over subsequent years, residents buy an increased equity share and the initial investment returns to the Royal Borough for reinvestment.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet:

- i) **Agrees to invest £500,000 of Section 106 funds into the Do-It-Yourself Shared Ownership scheme with Housing Solutions Ltd.**

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

2.1 There is a recognised need for additional housing options for residents in the Royal Borough. These include shared ownership opportunities. The Do it Yourself Shared Ownership (DIYSO) scheme has offered Royal Borough residents a unique opportunity to choose where they live within the borough and get onto the property ladder. The partnership between the Royal Borough and Housing Solutions provides capital subsidy to the scheme to enable residents to purchase an equity share in the property through a mortgage and then over time to increase the equity share to buy outright.

DIYSO scheme delivery

2.2 Since its launch in 2014, the DIYSO scheme has ensured that 31 Royal Borough households have secured shared home ownership, with a further 10 keyworkers who will benefit from the scheme in 2017 from investment agreed by Cabinet in 2016.

- 2.3 All families have bought either two or three bedroom properties, according to their needs and have been supported by Housing Solutions to purchase a property that is in good repair and financially sustainable.
- 2.4 Purchase prices ranged from £158,000 to £370,000 with properties being purchased across Maidenhead and Windsor. The scheme offers residents choice over the house they purchase and the place they want to live. It supports communities and provides an option that offers more flexibility rather than locating shared ownership units collectively in one geographical area. Table 1 provides further details of the profile of successful DIYSO purchases

Table 1: DIYSO to date

a. DIYSO Scheme

Property Type	Houses	Flats	Maisonette	Bungalow
	17	8	4	1
Average Property Price	£302,265	£236,250	£273,750	£280,000
Number of Bedrooms	One – 1 Two – 18 Three – 13			
Location	Maidenhead - 21 Cookham – 1 Windsor - 8 Eton Wick - 2			
Average % share purchased	47%			

b. Keyworker DIYSO Scheme

Property Type	Houses	Flats	Maisonette	Bungalow
	2	0	0	0
Average Property Price	£371,00			
Number of Bedrooms	Two – 1 Three - 1			
Location	Windsor – 1 Eton Wick - 1			
Average % share purchased	55%			

- 2.5 It is proposed that the Royal Borough invests £500,000 of affordable housing monies in the scheme in 2017. Housing Solutions will invest the same amount meaning that along with the investment of the resident, the scheme is viable to purchase the property. A resident is eligible if they have lived in the borough for six months. Residents can start by purchasing just 35% of the property. Through DIYSO, buyers can choose a home on the open market giving them far more choice of a property to buy. It allows them to buy a share in a home of their choice and then pay a rent on the other part. It needs to be affordable to residents. Housing Solutions administer the scheme on the Royal Borough's behalf and ensure that residents can afford the option.

- 2.6 It is proposed that the additional investment provides general access to the scheme but with prioritisation for key workers, up to 20% of the allocation, once the remaining allocation under the 2016 bespoke key worker scheme has been used.

Table 1: Options

Option	Comments
Invest £500,000 in the established DIYSO programme with Housing Solutions to provide more shared ownership opportunities.	This option can be delivered with Housing Solutions in the required timeframe offering accommodation choice for up to 10 households.
Recommended option	
Do not use the funds	Alternative uses of the funding have been explored and the DIYSO option is the most viable in the timeframe.
Not recommended	

3 KEY IMPLICATIONS

Table 2: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
10 additional households helped into affordable home ownership by April 2019	Less than 10	10	More than 10 by December 2018	More than 10 by April 2018	April 2019

4 FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 The DIYSO scheme provides a resident-led approach to affordable housing within a structured framework that delivers sustainable, affordable, good quality, housing that is appropriate to the needs of the residents. Grants range from £71,875 to £216,450 – the average grant rate for the 31 properties purchased so far under the scheme since 2014 is £142,989. This reflects the high house prices in the area and the subsidy required to enable families that are priced out of the market to afford a home that meets their needs at a price that they can afford.
- 4.2 The Royal Borough invests Section 106 capital funding into the scheme. Housing Solutions match fund any contributions put into the scheme with their own resources to enable a larger number of applicants to benefit from the scheme. This provides good value for both organisations and by pooling resources enables the offer to be maximised to local residents.

Table 3: Financial impact of report's recommendations

REVENUE	2016/17	2017/18	2018/19
Addition	£0	£0	£0
Reduction	£0	£0	£0
Net impact	£0	£0	£0

CAPITAL	2016/17	2017/18	2018/19
Addition	£500,000	£0	£0
Reduction	£0	£0	£0
Net impact	£500,000	£0	£0

5 LEGAL IMPLICATIONS

- 5.1 Section 106 agreements are legal agreements entered into under the Town and Country Planning Act 1990. These secure the arrangements for obligations upon the developer ("planning obligations") as part of a condition of granting planning permission. They are either entered into between the Council and developers or provided unilaterally by a developer. The intention of the obligation is to mitigate and offset any harmful impacts of a development. This can include contributions to, or provision of, facilities at a local level or a contribution to provide infrastructure and facilities at a borough-wide level to accommodate the new developments.
- 5.2 If approved, the Royal Borough will enter into a contract with Housing Solutions to ensure that the scheme delivers its objectives.

6 RISK MANAGEMENT

Table 4: Impact of risk and mitigation

Risks	Uncontrolled Risk	Controls	Controlled Risk
The take up may be lower than predicted. The scheme is not fully delivered within the timeframe.	Medium	Arrangement with Housing Solutions to encourage access to the product and monitor take-up	Low
The impact of rising house prices mean that the target number of households cannot be achieved	Medium	Agreement with Housing Solutions to deliver at least 10 new homes through this funding by prioritising applicants that require a lower subsidy, allowing a greater number of families to be assisted.	Low

7 POTENTIAL IMPACTS

- 7.1 This scheme will benefit residents who are in a position to access shared ownership from rental property. There are a range of other housing options and investments available to residents for whom this is not an option.

8 CONSULTATION

- 8.1 The report will be considered by Planning and Housing Overview and Scrutiny Panel on 22 June 2017, comments will be reported to Cabinet.
- 8.2 There has been consultation with Planning and Property Services, as well as Housing Solutions to ensure that this is the most viable option for investment.

9 TIMETABLE FOR IMPLEMENTATION

Table 5: Implementation timetable

Date	Details
July 2017	Transfer of funds to Housing Solutions Ltd to offer additional homeownership opportunities for eligible residents.
August 2017	Scheme is advertised

- 9.1 Implementation date if not called in: Immediately

10 APPENDICES

- 10.1 None

11 BACKGROUND DOCUMENTS

- 11.1 None

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr Dudley	Leader of the Council and Chairman of Cabinet (including Housing)	30 th May 2017	31 st May 2017
Cllr McWilliams	Deputy Lead Member Policy and Affordable Housing	30 th May 2017	
Alison Alexander	Managing Director	30 th May 2017	
Russell O'Keefe	Executive Director	30 th May 2017	
Andy Jeffs	Executive Director	30 th May	

Name of consultee	Post held	Date sent	Commented & returned
		2017	
Rob Stubbs	Section 151 Officer	30th May 2017	2 nd June 2017
Terry Baldwin	Head of HR	30th May 2017	31 st May 2017
Mary Kilner	Head of Law and Governance	30th May 2017	

REPORT HISTORY

Decision type: Non-key decision	Urgency item? No
Report Author: Nick Davies, Head of Commissioning Adults and Children, 01628 683614	

Report Title:	Appointments to Outside and Associated Bodies
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Bateson, Principal Member for Neighbourhood Planning, Ascot and the Sunnings
Meeting and Date:	Cabinet - 29 June 2017
Responsible Officer(s):	Mary Kilner, Head of Law and Governance
Wards affected:	All

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REPORT SUMMARY

This report deals with the appointment of representatives to serve the Council on a number of associated and outside bodies, see Appendix 1.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet notes the report and:

- i) Appoints representatives to serve on the organisations listed in the schedule Appendix 1.**
- ii) Delegates authority to the Executive Director, in consultation with the Leader of the Council and Leader of the Opposition Group, to fill any ad hoc vacancies that might arise through the year from nominations received.**
- iii) Notes the revised Constitution adopted at the recent Twinning AGM (Appendix 2) which reflects the revised oversight for the council's twinning and partnership towns' arrangements.**

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

2.1 The Council makes a number of appointments to outside bodies. The schedule attached at appendix 1 details the appointments due in June 2017 and indicates the nominations received for each body. Where organisations have stipulated, or have expressed a preference that the representative appointed be a serving Councillor, this is indicated. Reports on outside bodies by RBWM representatives are produced throughout the year.

2.2 In 1977, the Council delegated responsibility for its twinning activities for all the Borough's Twin towns to a new Twinning Committee. This replaced two Twinning Committees, one for the "Windsor twin towns" and one for "Maidenhead twin towns". Since 1977 the Twinning Committee has operated independent of the Council, although the President is the Mayor and Councillors are appointed to serve on the Committee. This Constitution has broadly remained unchanged since 1997. The Committee have advised that it was now an appropriate time to revamp and re-energise the Committee and proposed that, in the light of the current composition of the Committee, the Council

should take back the oversight management of the Committee during this transition. This approach was endorsed by the Culture and Communities Overview and Scrutiny Panel in November 2016 and, at the Twinning Committee AGM in April 2017, a revised Constitution was approved (see appendix 2). Members are invited to note the revised Constitution, which will enable the Committee to develop new partnership arrangements with other towns to take advantage of new opportunities that may exist, whilst maintaining the existing twinning activities with the Borough's current twin towns. During the course of the coming year engagement events will be held to help promote the opportunities to be gained from twinning and to attract new members to serve on the Committee. The budget for the Twinning Committee had already been allocated.

Table 1: Options

Option	Comments
To appoint representatives to the outside bodies as detailed in Appendix 1. The recommended option.	Group Leaders have been concluded on the proposed appointments.
Not to appoint representatives to the outside bodies as detailed in Appendix 1.	Not appointing would mean the Council was not represented on a number of outside bodies within the local authority.
To note the revised constitution adopted at the recent Twinning AGM (Appendix 2) The recommended option.	This will enable the Committee to develop new partnership arrangements with other towns to take advantage of new opportunities that may exist, whilst maintaining the existing twinning activities with the Borough's current twin towns.

3 KEY IMPLICATIONS

Table 2: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
% Council representation on outside and associated bodies that wish to have representatives	Less than 80%.	80-90%.	91-95%.	96-100%	May 2017

4 FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 There are no financial implications above basic budget arising from this report. The budget for the Twinning Committee had already been allocated.

5 LEGAL IMPLICATIONS

5.1 The Council’s Constitution stipulates that the Cabinet shall make appointments to external bodies in accordance with paragraph 19 of Schedule 2 of the Local Authorities (Functions & Responsibilities) (England) Regulations 2000 as amended.

6 RISK MANAGEMENT

6.1 None

7 POTENTIAL IMPACTS

7.2 Members appointed to associated and outside bodies ensure good governance and promote partnership working within the Royal Borough.

8 CONSULTATION

8.1 Group Leaders have been consulted on the proposed nominations.

9 TIMETABLE FOR IMPLEMENTATION

9.1 The timetable is set out in table 5.

Table 5: Implementation timetable

Date	Details
29 June 2017	Cabinet agrees appointments
11 July onwards	Organisations notified of appointments following end of call-in period

9.2 Implementation date if not called in: Immediately

10 APPENDICES

- 10.1 There are two supporting appendices:
- Appendix 1 – Proposed nominations to outside and associated bodies.
 - Appendix 2 – The RBWM International Partner Towns Committee – Revised constitution

11 BACKGROUND DOCUMENTS

11.1 The Council’s Constitution – Part 7E – Advice to Members (Duties on Outside Bodies).

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr Bateson	Principal Member, Neighbourhood Planning, Ascot & the Sunnings	1/6/17	6/6/17
Cllr S Rayner	Lead Member, Culture & Communities	1/6/17	6/6/17
Alison Alexander	Managing Director	24/5/17	31/5/17
Mary Kilner	Head of Law and Governance	15/5/17	24/5/17

REPORT HISTORY

Decision type: Non-key decision	Urgency item? No
Report Author: Karen Shepherd, Democratic Services Manager, 01628 796529	

	Organisation	Organisation Aims and Meetings	No. of appts required	Current / Former Cllr reps	Other Reps	Notes	Recommended Appointment
Table 1 - One year appointments							
1	Age Concern Windsor	To promote the well being of all older people in Windsor. 4 times per year at The Spencer Denney Centre.	1	Cllr M Airey			Cllr M Airey
2	Berkshire Healthcare NHS Foundation Trust Council of Governors	To engage with local people and organisations in order to shape and develop healthcare provision in the area. 4 formal meetings a year (March, June, Sept Dec) and 4 informal meetings which are joint meetings between the Council and the Trust Board. The meetings start at 10 or 10.15 am and finish at lunchtime. Meetings are held at the Easthampstead Baptist Church, South Hill Road, Bracknell.	1	vacancy		Must be a Cllr.	Cllr Shelim
3	Berkshire Local Transport Body	From 2015, funding for major transport schemes will be devolved to Local Transport Bodies (LTBs). The DfT sets out within the comprehensive guidance accompanying this process that LTBs will be voluntary partnerships between Local Authorities, Local Enterprise Partnerships and other optional organisations. meeting for 2017/18 - 20th July 2017, 4pm, 16th November 2017, 4pm, 15th March 2018, 4pm	1 + 1 Deputy	Cllr Bicknell, Cllr Hill (deputy)		Rep must be a Cllr	Cllr Bicknell, Cllr Hill (deputy)
4	Housing Solutions	To provide a quality housing service that reflects the needs and demands of tenants on a non profit-making basis. 9 meetings a year in Crown House.	1	Cllr McWilliams		Rep must be a Cllr	Cllr McWilliams
5	Local Authorities Aircraft Noise Council	To deal with problems affecting members arising from the nuisance created by the operation of aircraft. March, June, September and November at Spelthorne Borough Council Offices, Knowle Green, Staines, TW18 1XB from 10.30am. Remaining Executive Committee Meetings for 2017/18 are on 14/07/17 and 10/11/17.	3 + 1 deputy	Cllr Beer, Cllr Lenton, Cllr Lion			Cllr Beer, Cllr Lenton and Cllr Bowden
6	South East Employers	To promote good industrial relations, training & development, information services to 81 local authorities. Meetings usually at 10.30am in London, full meetings 13 July 2017 (AGM), 15 March 2018 and 11 July 2018 (AGM). Needs appointing to by 6 June	2 + 2 deputies	Cllr Brimacombe, Cllr Smith		Rep must be a Cllr.	vacancies
7	South East Reserve Forces & Cadets Association	Local civilian body for building, recruitment and general support of the nation's reserve forces. Two county meetings per year in Reading.	1	Cllr Walters			Cllr Walters

	Organisation	Organisation Aims and Meetings	No. of appts required	Current / Former Cllr reps	Other Reps	Notes	Recommended Appointment
8	South Central Health Overview And Scrutiny Group	Currently not in operation but appointment needed in case a meeting is called.	1	Cllr Ilyas		Rep should be Chairman of Adult Services & Health O&S, or Member of Adult Services & Health O&S if Chair chooses not to act	Cllr Ilyas
9	Thames Basin Heaths Special Protection Area Strategic Partnership	The Partnership will provide a vehicle for joint working, liaison and exchange of information between the local authorities and other organisations affected by the Thames Basin Heaths SPA and related planning or land management issues. Approx 3 times per year.	1	Cllr Hilton			Cllr Hilton
10	Windsor Old People's Welfare Association	Care of the elderly in Windsor. One meeting per month.	2	Cllr Quick, vacancy			Cllr Quick, Mrs Sue Evans
11	Windsor & Eton Society	To conserve the heritage of the buildings and the environment of the conservation area situated adjacent to Windsor Castle and other buildings and places of architectural or historic interest within the boundaries of Windsor. Ad hoc - normally at Windsor Constitutional Club.	2	Cllr Quick, Cllr C Rayner		Rep must be a Cllr.	Cllr Quick, Cllr C Rayner

	Organisation	Organisation Aims and Meetings	No. of appts required	Current / Former Cllr reps	Other Reps	Notes	Recommended Appointment
Table 2 - Two year appointments							
1	Bracknell & District C.A.B	To ensure that individuals do not suffer through ignorance of their rights and responsibilities or of services available; or through an inability to express their needs effectively. Advice is confidential, impartial, free and independent. Remaining meetings for 2017 are 25th August and 23rd November meetings start at 6pm for about 2 hours and the location is usually the Bracknell Hilton Hotel / Council Buildings.	1	Cllr Dr Evans			Cllr J Sharpe
2	Maidenhead & District Arts Council	To advance the education of the public in the Maidenhead area of the RBWM in the appreciation of and participation in the Arts. To provide or assist with the provision of facilities and resources available to the aforementioned public for the appreciation of and participation in the Arts. Ad hoc meetings usually every two months and an annual AGM, meetings during the week in the evening.	1	Cllr Stretton			vacancy
3	Maidenhead and Windsor C.A.B.	To provide free, impartial and confidential advice and advocacy to all those who require it in the area of Windsor and Maidenhead and its surroundings. The Board meets quarterly but members are also required to take an active role in a number of portfolios that requires their time.	2	Cllr Love, Cllr D Wilson.		Constitution no longer permits "representative" Trustees / Board Members. RBWM can nominate members who will then require approval from the Board to be put forward to their AGM for election.	Cllr Love, Cllr D Willson
4	Windsor Festival Society	To bring first class music by international artists and orchestras to audiences in Windsor, Eton and Maidenhead. The Trustees meet quarterly at the Macdonald Hotel, Windsor. Usually in January, March, May and October.	1	Cllr S Rayner			Cllr S Rayner
5	Clewer Youth and Community Centre - Management Committee	To promote and organise activities for local people and the general co-ordination and development of youth and community services so that individuals and groups may be helped to identify and meet their social, cultural and educational needs.	2	Cllr Bhatti, Cllr N Airey			Cllr Bhatti, Cllr N Airey
6	Campaign To Protect Rural England - Windsor & Maidenhead Branch	To organise concerted action to secure the protection and preservation of rural scenery and of the amenities of the British countryside and the towns and villages within Berkshire. Monthly meetings at the Englefield Estate Office, Theale. Ad hoc specialist meetings in London. Monthly meetings are in the morning but some meetings in London are held at the Houses of Parliament and then it is in the evening	1	Cllr Walters			Cllr Walters

	Organisation	Organisation Aims and Meetings	No. of appts required	Current / Former Cllr reps	Other Reps	Notes	Recommended Appointment
Table 3 - Four year appointments							
1	Charles Davis Trust	General benefit of the poor within the old borough of Maidenhead.	1	Cllr Love, Cllr Majeed, Ms Kemp, vacancy		Appointment to fill the vacancy only	Cllr Walters
2	Twinning Committee	To Promote Links And Exchanges With Our Twin Towns: Bad Godesberg, Goslar, St Cloud, Neuilly, Kortrijk And Frascati.	1	Cllr Lenton, Cllr Luxton, Cllr Quick and Cllr C Rayner		Vacancy to fill as the Mayor has a position by virtue of his position and thus Cllr Lenton is a member as Mayor.	vacancy
3	Elizabeth House, Cookham	To provide a hot meal daily, warmth, friendship and various services and activities for the local over sixties.	1	vacancy		Mr Stretton no longer RBWM representative and thus vacancy.	Cllr Kellaway
4	Swan Lifeline	To rescue, provide shelter and treatment for and otherwise relieve sick, neglected and injured swans or any other species of bird the Trustees consider to be in need of attention. To advance the education of the public about the incidence and effect of pollution and pollutants on swans and other waterfowl of the rivers and waterways of the UK. The committee meets between 9 and 10 times per annum. Meetings will be held at Cuckoo Weir Island, South Meadow Lane, Windsor. Meetings are held during the day, could change to evenings if required.	1	vacancy			vacancy
5	Youth & Community Centre Mgt Ctte - Cox Green	To Promote and organise activities for young people and the community and the general co-ordination and development of Youth and Community Services so that individuals and groups may be helped to identify and to meet their social, cultural, spiritual and educational needs. The Committee meets four times a year (usually on a Tuesday evening, in September, Nov/Dec, Feb/March and May). Although not a prerequisite knowledge of either HR or legal process would benefit the organisation.	2	Cllr Brimacombe, Mr Harvey, Mrs Howes		Appointents to replace Mr Harvey and Mrs Howes.	2 vacancies
6	Youth and Community Centre Mgt Ctte - Marlow Road (Prev - Castle Hill)	To promote and organise activities for young people and the general co-ordination and development of youth and community services so that individuals and groups may be helped to identify and to meet their social, cultural and educational needs. Ad hoc.	2	Cllr Hill, Cllr Mills, 2 vacancies			Cllr Hill, Cllr Mills and 2 vacancies.
7	Clewer Non Ecclesiastical Charities	Relief in need in the ancient parish of Clewer.	1	Cllr E Wilson, vacancy		Appointment to fill vacancy only	Cllr E Wilson, Cllr Bhatti
Table 4 - Vacancies to be Appointed During the Year							
1	Local Access Forum (Countryside And Rights Of Way Act)	To advise the Council about improvement of public access to land in their area for open-air recreation. Meets twice a year at 6.30pm.	2	Cllr Majeed, Cllr Hunt		Rep must be Cllr.	Cllr Majeed, Cllr Hunt

**THE ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD
INTERNATIONAL PARTNER TOWNS COMMITTEE
CONSTITUTION**

1. Title

The Committee shall be called “The Royal Borough of Windsor and Maidenhead International Partner Towns Committee” (hereinafter called “the Committee”).

2. Objects

The objects of the Committee shall be:

- i) to promote and develop further the friendship links which have been established by the Royal Borough and its international partner towns (Bonn-Bad Godesberg and Goslar (Germany), Saint-Cloud and Neuilly-sur-Seine (France), Frascati (Italy) and Kortrijk (Belgium)) and those of other towns with which the Committee may form partnership links.
- ii) to broaden the mutual understanding of the cultural, recreational, sporting, educational and commercial activities of the partner towns by encouraging all organisations and individuals, particularly children and young people, within the Borough to participate in exchange and partnership activities and to develop their own contacts.
- iii) to consider, advise upon, facilitate and co-ordinate, where necessary proposals of local organisations and individuals relating to partnership activity.
- iv) to consider and make recommendations on any proposals relating to international partnership which require the approval or support of the Borough Council.

3. Management Committee

- i) The Management Committee shall consist of 17 Members as follows:
 - a) the Mayor of the Royal Borough of Windsor and Maidenhead, who shall be an ex-officio member as President of the Committee.
 - b) four members of the Borough Council appointed by the Council.
 - c) twelve individuals or representatives of organisations operating within the Borough who support the aims and objects of the Committee.
- ii) The Council’s Head of Communities and Highways, or his designated representative, shall be an ex-officio member of the committee and will have the right to vote.
- iii) The Committee shall have the power to co-opt, provided that no more than six persons may be co-opted at any time. Co-opted members shall have the right to vote.
- iv) Any casual vacancy arising shall be filled by the Management Committee at its next ordinary meeting.

4. Officers

- i) At the Annual General Meeting of the Association the members shall elect:
 - a) Chairman;
 - b) Vice Chairman;
 - c) Honorary Secretary;

- d) Honorary Treasurer;
- ii) The term of office of the Chairman shall be a maximum of six years. The retiring chairman shall not be eligible for re-election to the office of Chairman for one year after the end of his/her term of office.
- iii) Nominations shall be made and seconded in writing by members of the Committee to the Secretary not less than seven days before the date of the Annual General Meeting, indicating each nominee's willingness to stand.

5. Meetings

- i) In addition to the Annual General Meeting, which shall be held in April each year. the Committee shall meet at least 6 times during the year, in accordance with the programme agreed at the Annual General Meeting.
- ii) Each organisation in the Borough of Windsor and Maidenhead interested in objects of Committee may send not more than two representatives to attend the Annual General Meeting but only one representative may vote.
- iii) The business of the Annual General Meeting shall include:
 - a) a report of the work of the Committee during the preceding year
 - b) a financial statement
 - c) the election of twelve members to serve on the Management Committee
 - d) the election of Officers
 - e) Appointment of Coordinators for the Partner Towns
 - f) Programme of meeting of the Committee.
- iv) The Committee shall meet as such other times as the Chairman shall consider necessary but, on notice being given in writing to the Secretary by not less than five members of the Committee requesting the calling of a meeting of the Committee for the purpose of discussing the matter(s) referred to in the notice, the Secretary, after consultation with the Chairman, shall convene such a meeting within twenty-one days of receiving the notice.
- v) Individual members shall be expected to attend all meetings of the Committee. Extenuating circumstances that may preclude an individual member from attending three or more consecutive meetings shall be notified to the Chairman. The Officers of the Committee shall have discretion, in such circumstances, to permit the individual to continue in membership. Otherwise, in the event that a member is absent for three consecutive meetings, that individual shall be deemed to have forfeited membership of the Committee.
- vi) The Secretary shall give at least fourteen days notice in writing of the Annual General Meeting and/or any special General meeting and at least seven days notice in writing of all ordinary meetings of the Committee. Notices of the Annual General Meeting and/or Special General Meeting should be displayed on the Public Notice Boards at the Town Hall, Maidenhead, the Guildhall, Windsor and in all main and branch libraries within the Borough. Notices of ordinary meetings of the Committee may be given in the minutes of the previous meeting of the Committee.
- vii) A copy of the minutes of all Committee meetings shall be sent to each member of the Committee and shall be published on the Royal Borough's web site.
- viii) Each member of the Committee including co-opted members shall have one vote and, in the event of equality of voting for and against any motion, the Chairman shall have a second and/or casting vote.

- ix) The quorum of a meeting of the Committee will be one quarter of the whole number of Members appointed to the Committee, including ex-officio members, rounded up to the nearest whole number. The quorum for any Sub-Committee shall be 2.

6. Sub-Committees

- i) The Committee shall have power to appoint such sub-committees, as it concedes appropriate to carry out the objectives of this Constitution.
- ii) The Committee shall have power to determine the membership of such sub-committees and may delegate powers to such sub-committees within such limits as the Committee may determine including power to a sub-committee to co-opt further members, not exceeding one quarter of the total membership of the sub-committee.

7. Honorary Appointments

- i) The Committee shall have the power to bestow Honorary Life Membership on any Member of the Committee after his/her retirement from the Committee in recognition of distinguished service.
- ii) Honorary Life Members shall be entitled to attend meetings of the Committee but shall have the right to vote only at the Annual General Meeting or any Special General Meeting. Honorary Life Members shall be invited to social functions organised by the Committee as subscribing Members except as otherwise decided by the Committee.

8. Finance

The revenue and capital of the Committee shall consist of:

- i) funding from the Royal Borough
- ii) grants and sponsorships from other organisations
- iii) donations and any other casual benefits

9. Fund Raising

The Committee is not required to promote or participate in any fund raising activity on behalf of organisations or individuals whether or not connected with International Partnership activities but may, if so decided by a simple majority of members, accept donations and/or sponsorship.

10. Amendments

Any amendments to this Constitution shall only be effective if agreed by a two-thirds majority of those present and voting at an Annual General or a Special General Meeting and by the Council of the Royal Borough of Windsor and Maidenhead and shall date from the date of approval by the Borough Council.

11. Dissolution of the Committee

In the event of the dissolution of the Committee, any property or monies remaining after its debts and liabilities have been settled shall be paid back to the Council.

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Report Title:	Financial Update
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Cabinet – 29 June 2017
Responsible Officer(s):	Russell O’Keefe, Executive Director, Rob Stubbs, Deputy Director and Head of Finance.
Wards affected:	All

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REPORT SUMMARY

1. This report is the first statement of 2017-18. In summary there is a £379,000 projected overspend on the General Fund, see Appendix A. This is due to net overspends being forecast in service budgets.
2. The Council is in a strong financial position; with combined General Fund Reserves of £7,796,000 (8.82% of budget), following a £264,000 allocation to the Managing Director’s directorate to cover transformation costs in the new year. Reserves are in excess of the £5,780,000 (6.54% of budget) recommended minimum level set at Council in February 2017.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That Cabinet:

- i) **Notes the Council’s projected outturn position for 2017-18.**
- ii) **Approves the addition of a £483,000 grant funded budget to the capital programme for further investment in the planned maintenance of the highway asset and improvements to transport infrastructure (details in paragraph 4.14).**
- iii) **Approves the addition of a £200,000 budget to the capital programme to cover enabling costs in achieving vacant possession of a site in Braywick Park. The budget will be funded by a contribution from the Education Funding Agency (details in paragraph 4.15).**
- iv) **Approves the addition of a £190,000 grant funded budget to the capital programme to cover costs of an additional double classroom for Riverside school (details in paragraph 4.16).**
- v) **Approves the addition of a £200,000 budget to the capital programme in 2019-20 and £200,00 in 2020-21 for the maintenance of the school buildings at Bisham Primary School. Further details in paragraph 4.17.**
- vi) **Delegates the Lead Member for Children’s Services and the Director of Children’s Services to agree the contractual terms of the transfer of**

Bisham Primary School to the Ashley Hill Trust in relation to the maintenance of the school buildings. Further details in paragraph 4.17.

- vii) That Cabinet gives approval to proceed to invite tenders for phase one and phase two of the shared building services contracts (details in paragraph 4.22).**

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

As this is a monitoring report decisions are not normally necessary, however a number of recommendations are made this month to increase the size of the capital programme.

3 KEY IMPLICATIONS

- 3.1 There is a General Fund Reserve of £4,567,000 and a Development Fund balance of £3,229,000, see appendix B for a breakdown of the Development Fund. The combined reserves total £7,796,000. This is after a £264,000 budget allocation, carried forward to the Managing Director's directorate to cover transformation costs. This was explained in the May 2017 Finance Update report. The 2017-18 budget report recommended a minimal reserve level of £5,780,000 to cover known risks for 18 months.

Table 1: Performance of general fund reserves

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
General Fund Reserves Achieved	Below £5,800,000	£5,800,000 to £6,000,000	£6,000,000 to £6,500,000	Above £6,500,000	31 May 2018

4 FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1. The **Managing Director** reports a projected outturn figure for 2017-18 of £60,582,000 against a controllable net budget of £60,356,000, this is an overspend of £226,000. This pressure arises in the home to school transport budget.
- 4.2. The home to school transport budget of £2.2 million was overspent by £468,000 in the 2016-17 financial year. In light of the pressure in 2016-17 the budget for 2017-18 has been increased by £330,000. Based upon the level of current contracts, and after accounting for the increased budget, a pressure of £226,000 is forecast for the 2017-18 financial year. The rate of spend on this budget will change every autumn as new contracts are let for the new school year. In 2016 cabinet agreed changes to the home to school transport policy which will impact on costs from September 2017. Therefore the forecast overspend will be updated later in the financial year as the position becomes clearer.
- 4.3. Demand led budgets for foster care and residential care within children's services are under review following the pressures experienced on these budgets in 2016/17. An inability to source local placements in foster care leads to a number of higher cost

residential placements with the consequent adverse budget impact. Further work on this issue is underway and the budget position will be re-presented when this is complete.

- 4.4. The adult social care budget has benefitted from resources provided by the 3% adult social care precept, and by the additional grant funding allocated through the Improved Better Care Fund (iBCF). It is currently forecast that this additional resource will be sufficient to meet forecast requirements.
- 4.5. There are no significant variances to report within the Human Resources budget, the Law & Governance Budget or the Communication & Marketing budget.

Communities

- 4.6. The **Interim Executive Director** projects an overspend of £153,000 on the Communities directorate's 2017-18 controllable budget of £15,102,000.
- 4.7. This directly relates to Cabinet-approved expenditure to support the Borough's bus services.

Place

- 4.8. The **Executive Director** projects a balanced budget outturn on the Place directorate's 2017-18 controllable budget of £3,740,000.

Revenue budget movement

- 4.9. Revenue budget movements this month are in table 2, see Appendix C for an expanded full year Movement Statement.

Table 2: Revenue budget movement

Service expenditure budget reported to February 2017 Council.	£78,755,000
Carry forward of transforming services budgets re-allocated	£264,000
Optalis share of pay reward / award budget re-allocated	£75,000
Optalis share of apprentice levy budget re-allocated	£36,000
Redundancy costs funded by provision	£32,000
Crematorium feasibility study	£30,000
Budget Rounding	£5,000
Service expenditure budget this month	£79,197,000

Cash balances projection

- 4.10. Appendix D provides details of the Borough's cash balance which is based on the assumptions contained in the 2017-18 budget report. In addition to the investments in the 2017-18 capital programme, the projection considers other capital proposals likely to come forward for approval during the year.

Capital Programme

- 4.11. The approved 2017-18 capital estimate is £66,195,000, see table 4. The final outturn for the financial year is £66,195,000, an increase on the capital outturn in 2016-17 of £28,861,000.

4.12. There are no variances or slippage to report at this stage. Appendix E provides further detail. Table 5 shows the status of schemes in the capital programme.

4.13. Further information on key capital schemes has been provided in Appendix F.

Table 4: Capital outturn

	Exp	Inc	Net
Approved estimate	£66,195,000	(£28,672,000)	£37,523,000
Variances identified	£0	£0	£0
Slippage to 2018-19	£0	£0	£0
Projected Outturn 2017-18	£66,195,000	(£28,672,000)	£37,523,000

Table 5: Capital programme status

	Report Cabinet June 2017
Number of schemes in programme	299
Yet to Start	44%
In Progress	35%
Completed	13%
Ongoing Programmes e.g. Disabled Facilities Grant	8%
Devolved Formula Capital Grant schemes budgets devolved to schools	0%

Capital budget addition - National Productivity Investment Funding

4.14. RBWM have been allocated £483,000 by the Department for Transport. The funding will be used to invest further in the planned maintenance of the highway asset and improvements to transport infrastructure. The detailed work programme for 2017/18 is yet to be approved but it is likely spend will be across the following:

- Road resurfacing
- Maintenance and improvements of pavements
- Schemes that benefit pedestrians, cyclists and public transport users
- Schemes that support regeneration in our town centres
- Schemes to improve traffic flows and travel information

The scheme will be managed by Highways & Transport.

Capital budget addition – Forest bridge school

4.15. A budget of £200,000 is requested for enabling costs to achieve vacant possession of a site in Braywick Park, to be used for the new Forest Bridge School. The costs will be covered by a premium of £200,000 from the Education & Skills Funding Agency (ESFA), so the scheme is fully grant funded.

The scheme will be managed by the Community Projects Lead in the Place directorate.

Capital budget addition – Riverside school double classroom

4.16. Riverside school requires an extra double classroom so that it can continue to accommodate Braywick Court Primary school for another year while Braywick Court is re-built in Braywick Park. Both schools are increasing in pupil numbers, so two spaces are required. The Education & Skills Funding Agency (ESFA) are funding £130,000, the equivalent of hire charges for a temporary building, and an additional £60,000 is being added from SEN grant so that a permanent asset can be built, instead of a temporary classroom that would disappear a year later.

It is requested that £190,000 is added to the capital programme. This is fully grant funded.

Capital budget addition - Bisham School

- 4.17. Bisham Primary School is joining the Ashley Hill Multi Academy Trust in September 2017 following joint work with the council to secure the future of the school by establishing a sustainable financial basis for the school.
- 4.18. As part of the Academy transfer process, there is an expectation that the Academy Trust will be able to maintain the fabric of the school. The school buildings need significant sums of money for basic maintenance work, some of which represents a risk that the building may have to be closed to students. It is proposed that, provided the school remains financially viable to deliver education, the Council will commit to spending £480,000 on the buildings up to March 2021.
- 4.19. In order for the Academy conversion order to go through, the Academy Trust has to be able to demonstrate the means to maintain the building. It is therefore proposed to agree a clause within the transfer agreement that confirms the four year capital allocation and that the Royal Borough of Windsor and Maidenhead will re-fund Ashley Hill Multi Academy Trust up to the specified amounts on receipt of appropriate invoices for agreed maintenance work at Bisham CE Academy, provided that the Ashley Hill Multi Academy Trust can demonstrate through audited accounts that Bisham CE Academy has a positive revenue financial balance to sustain the education for the pupils at the school.
- 4.20. Table 6 sets out the financial year, amount and source of the commitment. For 2017-18 and 201-19 the budget is already in the capital programme.

Table 5: Proposed budgets and funding

	2017/18	2018/19	2019/20	2020/21
Proposed budgets	£60,000	£20,000	£200,000	£200,000
Available Source	Existing budget for general refurbishment and urgent safety works	Existing budget for urgent safety works	Expected to be from Children's Services maintenance grant when notified.	Expected to be from Children's Services maintenance grant when notified.

Business Rates

- 4.21. Business rate income is being reported on for the first time this month. Initially we are focusing on collection rate which was 11.87% in April against the target of 12%. Although this is short of target, there are no concerns at this stage and the team are confident that the annual target of 98.4% can be achieved.

Shared Building Services contracts

- 4.22. Contract rules as part of the Council's constitution require Cabinet approval to seek tenders £500k and over. The shared building services contracts for building, mechanical and electrical term contracts (phase one) are coming to their expiry at the

end of September, the service contracts (phase two) for lift maintenance, alarm testing, water testing etc. are expiring at the end of March 2018. The contract value for these contracts are over the EU procurement threshold for services (contract value over 5 years circa £800k) and need to be advertised in the EU open market to ensure transparency, value for money and equal treatment in the supplier market.

5. LEGAL IMPLICATIONS

- 5.1 In producing and reviewing this report the Council is meeting its legal obligations to monitor its financial position.

6. RISK MANAGEMENT

Table 6: risks resulting from this report

Risks	Uncontrolled Risk	Controls	Controlled Risk
None			

7. POTENTIAL IMPACTS

- 7.1 None

8. CONSULTATION

- 8.1 Overview & Scrutiny meetings are scheduled prior to this Cabinet. Any comments from those meetings will be reported verbally to Cabinet.

9. TIMETABLE FOR IMPLEMENTATION

- 9.1 Implementation date if not called in: Immediately.

10. APPENDICES

- 10.1 Appendices attached to this report are shown below.
- Appendix A Revenue budget summary
 - Appendix B Development fund analysis
 - Appendix C Revenue movement statement
 - Appendix D Cash flow projection
 - Appendix E Capital budget summary
 - Appendix F Key capital scheme performance

11. BACKGROUND DOCUMENTS

- 11.1 Background documents relating to this report are detailed below.
- Budget Report to Cabinet February 2017.

12. CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr. Saunders	Lead Member for Finance.	29-5-17	2-6-2017
Cllr. Rankin	Deputy Lead Member for Finance.	29-5-17	
Alison Alexander	Managing Director.	23-5-17	
Russell O'Keefe	Executive Director	23-5-17	
Andy Jeffs	Interim Executive Director	23-5-17	
Rob Stubbs	Deputy Director and Head of Finance	23-5-17	23-5-17

REPORT HISTORY

Decision type: For information	Urgency item? No
Report Author: Richard Bunn, Chief Accountant, 01628 796510	

Revenue Monitoring Statement 2017/18 for June 2017 Cabinet

SUMMARY	2017/18		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Corporate & Governance	3,763	3,586	0
Commissioning & Support	2,210	1,417	0
AfC Contract	46,417	45,418	245
Childrens Services - retained	190	354	0
Optalis Contract	0	28,698	0
Adult Social Care - retained spend	42,061	14,748	0
Adult Social Care - retained income	(10,570)	(9,265)	0
Concessionary Fares	1,282	1,386	0
Housing	1,107	1,107	0
Better Care Fund	7,787	7,787	0
Public Health	2,263	2,261	0
Dedicated Schools Grant Spend	35,156	35,156	69
Grant Income	(72,288)	(72,297)	(88)
Total Managing Director's Directorate	59,378	60,356	226
Executive Director of Communities	184	184	0
Revenues & Benefits	370	370	0
Highways & Countryside	5,442	5,464	153
Community Protection & Enforcement	5,825	5,825	0
Library & Resident Services	3,393	3,259	0
Total Communities Directorate	15,214	15,102	153
Executive Director of Place	153	153	0
Planning Service	1,398	1,398	0
Regeneration Service	(1,732)	(1,732)	0
Finance	2,146	1,892	0
ICT	2,199	2,029	0
Total Place Directorate	4,164	3,740	0
TOTAL EXPENDITURE	78,756	79,198	379

Revenue Monitoring Statement 2017/18 for June 2017 Cabinet

SUMMARY	2017/18		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Total Service Expenditure	78,756	79,198	379
Contribution to / (from) Development Fund	2,255	2,225	0
Pensions deficit recovery	2,415	2,415	0
Pay reward	500	425	0
Transfer to/(from) Provision for Redundancy	0	(32)	0
Apprenice Levy	280	244	0
Environment Agency levy	153	153	0
Capital Financing inc Interest Receipts	<u>5,069</u>	<u>5,069</u>	<u>0</u>
NET REQUIREMENTS	89,428	89,697	379
Less - Special Expenses	(1,009)	(1,009)	0
Transfer to / (from) balances	0	(269)	(379)
GROSS COUNCIL TAX REQUIREMENT	<u>88,419</u>	<u>88,419</u>	<u>0</u>
General Fund			
Opening Balance	5,291	5,215	4,946
Transfers to / (from) balances	<u>0</u>	<u>(269)</u>	<u>(379)</u>
	<u><u>5,291</u></u>	<u><u>4,946</u></u>	<u><u>4,567</u></u>
NOTE Service variances that are negative represent an underspend, positive represents an overspend.			

Memorandum Item	
Current balance on the Development Fund	
	£000
Opening Balance	1,004
Transfer (to) / from other reserves	
Transfer from General Fund - sweep	
Transfer (to) / from General Fund - other initiatives	<u>2,225</u>
	<u><u>3,229</u></u>

Corporate Development Fund (AE35) £000		
Balance B/F from 2016/17		1,004
Transacted amounts in 2017/18		
To/From Capital Fund		0
To/From General Fund		
Transition Grant (2017/18 budget - February 2017 Council)	1,263	
Contribution from the General Fund (2017/18 budget - February 2017 Council)	1,109	
Restructure of the Development and Regeneration service (2017/18 budget - February 2017 Council)	-56	
Minerals and Waste Strategy (2017/18 budget - February 2017 Council)	-61	
Crematorium feasibility study (CMT April 2017)	-30	
	<hr/>	2,225
		<hr/> 3,229 <hr/>

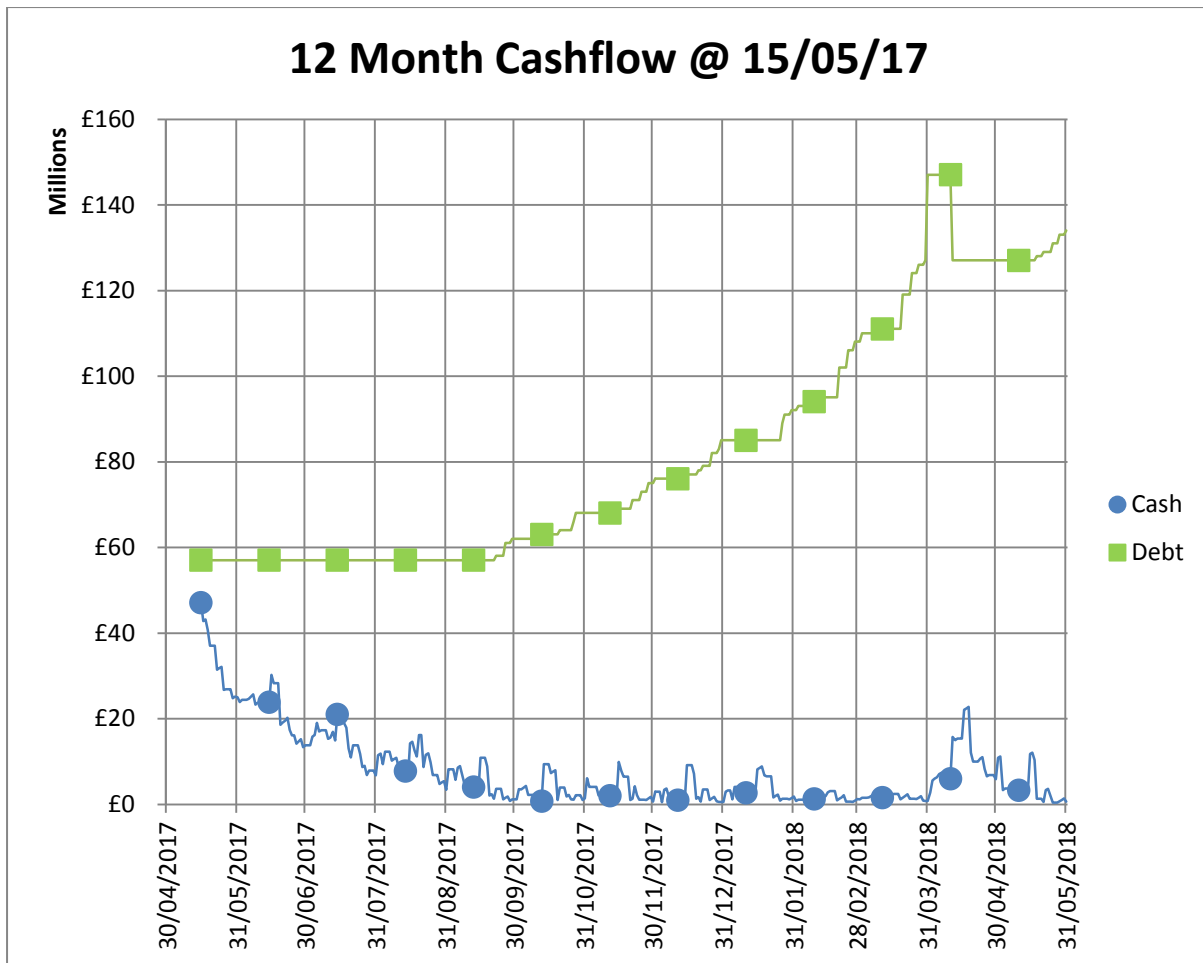
Appendix C

Budget Movement Statement 2017-18

	Funded by Development Fund (1)	Funded by the General Fund (2)	Funded by Provision (3)	Included in the original budget (4)	Total	Approval
	£'000	£'000	£'000	£'000	£'000	
Original Budget					78,755	
1 Carry forward of transforming services budgets re-allocated		264			264	Cabinet May 2017
2 Optalis share of pay reward / award budget re-allocated				75	75	Council Feb. 2017
3 Optalis share of apprentice levy budget re-allocated				36	36	Council Feb. 2017
4 Redundancy cost			32		32	Cabinet May 2017
5 Crematorium feasibility study	30				30	CMT April 2017
6 Budget rounding		5			5	N/A
Changes Approved	30	269	32	111	442	
Approved Estimate May Cabinet					79,197	

NOTES

- 1 When additional budget is approved, a funding source is agreed with the Lead Member of Finance. Transactions in column 1 have been funded from a usable reserve (Development Fund).
- 2 If additional budget is approved but no funding is specified, the transaction would, by default, be funded from the General Fund Reserve. Transactions in column 2 are funded by the General Fund.
- 3 A provision for future redundancy costs is created every year and this is used to fund additional budget in services for the costs of redundancy they incur during the year. Transactions in column 3 are redundancy costs funded by the provision for redundancy.
- 4 Transactions in column 4 are amounts approved in the annual budget which for various reasons need to be allocated to service budgets in-year. An example would be the pay reward budget. Pay reward payments are not approved until June. The budget therefore has to be re-allocated.



Note 1 – Capital expenditure is projected to increase steadily throughout 2017/18. The exact profile may vary and monitoring of schemes and cash balances will decide the rate at which our borrowing will increase to ensure that no unnecessary debt charges are incurred

	2017/18 Original Budget			New Schemes – 2017/18 Approved Estimate			Schemes Approved in Prior Years			Projections – Gross Expenditure				
	Gross	Income	Net	Gross	Income	Net	Gross	Income	Net	2017/18 Projected	2018/19 SLIPPAGE Projected	TOTAL Projected	VARIANCE Projected	VARIANCE Projected
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	(£'000)	(£'000)	(£'000)	(£'000)	(%)
Portfolio Summary														
Communities Directorate														
Sports & Leisure	2,050	0	2,050	2,050	0	2,050	647	(11)	636	2,697	0	2,697	0	0%
Community Facilities	0	0	0	0	0	0	316	0	316	316	0	316	0	
Outdoor Facilities	310	(120)	190	310	(120)	190	920	(400)	520	1,230	0	1,230	0	0%
Revenues & Benefits	0	0	0	0	0	0	126	0	126	126	0	126	0	
Customer Services	0	0	0	0	0	0	210	0	210	210	0	210	0	
Green Spaces & Parks	281	(231)	50	281	(231)	50	99	(81)	18	380	0	380	0	0%
Highways & Transport	5,438	(2,977)	2,461	5,438	(2,977)	2,461	3,610	(1,004)	2,606	9,048	0	9,048	0	0%
Community, Protection & Enforcement Services	668	(608)	60	668	(608)	60	1,063	(493)	570	1,731	0	1,731	0	0%
Libraries, Arts & Heritage	470	(12)	458	470	(12)	458	748	(312)	436	1,218	0	1,218	0	0%
Total Communities Directorate	9,217	(3,948)	5,269	9,217	(3,948)	5,269	7,739	(2,301)	5,438	16,956	0	16,956	0	0
Place Directorate														
Technology & Change Delivery	275	0	275	275	0	275	96	0	96	371	0	371	0	0%
Property & Development	4,950	0	4,950	4,950	0	4,950	852	(251)	601	5,802	0	5,802	0	0%
Regeneration & Economic Development	560	0	560	560	0	560	5,685	(328)	5,357	6,245	0	6,245	0	0%
Planning	470	0	470	470	0	470	339	(185)	154	809	0	809	0	0%
Total Place Directorate	6,255	0	6,255	6,255	0	6,255	6,972	(764)	6,208	13,227	0	13,227	0	0
Managing Director														
HR	0	0	0	0	0	0	0	0	0	0	0	0	0	
Adult Social Care	0	0	0	0	0	0	51	(51)	0	51	0	51	0	
Housing	500	(500)	0	1,495	(1,495)	0	575	(545)	30	2,070	0	2,070	0	0%
Democratic Representation	398	(70)	328	398	(70)	328	258	0	258	656	0	656	0	0%
Non Schools	475	0	475	475	0	475	259	(234)	25	734	0	734	0	0%
Schools – Non Devolved	28,030	(16,640)	11,390	28,030	(16,640)	11,390	3,573	(1,726)	1,847	31,603	0	31,603	0	0%
Schools – Devolved Capital	223	(223)	0	245	(245)	0	653	(653)	0	898	0	898	0	0%
Total Managing Director	29,626	(17,433)	12,193	30,643	(18,450)	12,193	5,369	(3,209)	2,160	36,012	0	36,012	0	0
Total Committed Schemes	45,098	(21,381)	23,717	46,115	(22,398)	23,717	20,080	(6,274)	13,806	66,195	0	66,195	0	0

	(£'000)	(£'000)	(£'000)
Portfolio Total	45,098	66,195	66,195
External Funding			
Government Grants	(17,447)	(18,597)	(18,597)
Developers' Contributions	(3,934)	(5,898)	(5,898)
Other Contributions	0	(4,177)	(4,177)
Total External Funding Sources	(21,381)	(28,672)	(28,672)
Total Corporate Funding	23,717	37,523	37,523

CAPITAL SCHEME	2017/18 APPROVED ESTIMATE			APPROVED SLIPPAGE FROM PRIOR YEARS			TOTAL BUDGET 2017/18			PROJECTIONS-MAY 2017			PROJECT STATUS				
	Gross £000	Income £000	Estimate £000	Gross £000	Income £000	Estimate £000	Gross £000	Income £000	Estimate £000	2017/18 Projected Variance Underspend as negative	2018/19 Expected Slippage	2018/19 SLIPPAGE Projected	Yet To Start	Preliminary / Feasibility Work	Work On-site	Ongoing Annual Programme	Expected Completion
Sports & Leisure																	
Magnet LC Reprovision Design / Initial Site Costs	1,650	0	1,650	350	0	350	2,000	0	2,000	0		0					
Highways & Transport																	
Roads Resurfacing-Transport Asset & Safety	1,650	(1,650)	0	132	(131)	1	1,782	(1,781)	1	0		0					
Street Lighting-LED Upgrade	1,600	0	1,600	634	0	634	2,234	0	2,234	0		0					
Community, Protection & Enforcement Services																	
Disabled Facilities Grant	600	(600)	0	0	0	0	600	(600)	0	0		0					
Regeneration																	
Maidenhead Waterways Construction phase 1	0	0	0	1707	(141)	1566	1,707	(141)	1,566	0		0					
Nicholson's Car Park & Central House Scheme	0	0	0	2952	(187)	2765	2,952	(187)	2,765	0		0					
Housing																	
Affordable Home Ownership Capital Investment	0	0	0	500	(500)	0	500	(500)	0	0		0					
Brill House Capital Funding	500	(500)	0	0	0	0	500	(500)	0	0		0					
Non Schools																	
Marlow Road Youth Centre Roofing and Maintenance Work	400	0	400	0	0	0	400	0	400	0		0					
Schools - Non Devolved																	
Charters Expansion	3,420	(2,952)	468	203	(203)	0	3,623	(3,155)	468	0		0					
Windsor Boys Expansion	1,120	(1,120)	0	(108)	108	0	1,012	(1,012)	0	0		0					
Cox Green School Expansion Year 1 of 3	3,780	(2,127)	1,653	133	(133)	0	3,913	(2,260)	1,653	0		0					
Furze Platt Senior expansion Year 1 of 3	6,750	(2,212)	4,538	431	(431)	0	7,181	(2,643)	4,538	0		0					
Dedworth Middle School Expansion Year 1 of 3	3,780	(2,081)	1,699	153	(153)	0	3,933	(2,234)	1,699	0		0					
Windsor Girls Expansion	1,800	(1,800)	0	(64)	64	0	1,736	(1,736)	0	0		0					
Lowbrook Expansion	0	0	0	1,543	0	1,543	1,543	0	1,543	0		0					

Agenda Item 8

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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